

1. Agenda

WASHTENAW COUNTY  
BOARD OF COMMISSIONERS  
Ways and Means Committee  
Administration Building - Board Room  
220 N. Main Street  
Ann Arbor, Michigan  
[WASHTENAW COUNTY WEBSITE](#)

1.I. Supplemental Agenda

Documents:

[03062019 SUPPLEMENTAL PACKET.PDF](#)

2. Roll Call

3. Citizen Participation

4. Commissioner Follow-Up To Citizen Participation

5. New Business

5.I. A. Support Services

**1. Risk Management**

**a. Sick Time Donation Policy**

- Adopting a policy that governs Sick Time Donations to or from County Employees
- To affirm Washtenaw County's commitment to abide by all provisions of FMLA, except where existing union contracts or Washtenaw County Policies & Procedures exceed those provided by the Act, in which case contracts/policies and procedures will be followed
- To clarify the intent of sick leave donations is to support employees eligible for continuous ongoing leave under FMLA with an option for paid time off in excess of their available paid leave banks
- To clarify who is eligible to donate sick time
- To clarify who may request sick time donations
- Washtenaw County provides its employees with benefits inclusive of sick time to assist in covering time off for health/medical needs.
- Washtenaw County Human Resources is responsible for the oversight of employee leaves and adherence to the Family Medical Leave Act (FMLA).
- Current practice has informally allowed employees with large sick banks to donate a portion of their sick time to employees experiencing hardship due to unpaid leave.
- There is currently no county policy or procedure addressing Sick Time Donation and departments have expressed concern about the lack of formal procedures and the impact of current practice on departmental operations

RECOMMENDATION: Approval

Documents:

[A1A 1 SICK TIME DONATION POLICY.PDF](#)

5.II. B. Board Of Commissioners

**a. Board of Commissioners' Rules and Regulations**

- Amending Board of Commissioners' Rules and Regulations
- To remove the Report of the Chair of the Board of Commissioners from the consent agenda to a standalone agenda item
- At its January 9, 2019 organizational meeting, the Board of Commissioners amended their Rules and Regulations to include a consent agenda
- The purpose of a consent agenda is to allow for a group of pro-forma type actions (such as approving minutes, receiving and filing communications, and accepting and filing various reports) to be moved, seconded, and voted on as one, rather than individually approving each item
- The Report of the Chair of the Board of Commissioners is not a pro-forma item as it allows for the Chair of the Board—at the Chair's discretion—to discuss an item the Chair feels is important for the entire Board to hear

RECOMMENDATION: Approval at Board

**b. Rutherford Pool Bathhouse Renovation Community Fundraising Campaign**

- Appropriate \$5,000 to the Friends of the Rutherford Pool
- To support the Bathhouse Renovation Community Fundraising Campaign
- Rutherford Pool is a seasonal, outdoor community pool in Ypsilanti— located in Recreation Park—

- Friends of Rutherford Pool, a non-profit organization, has managed the upkeep and daily management of the pool since the early 2000s
  - A previous capital campaign led by the nonprofit raised \$1 million dollars to rebuild and reopen the pool following its closure from 2011 to 2014 due to significant maintenance needs
  - The current campaign will support wall and floor repairs, painting, improving lighting, and electrical and mechanical system repairs at the pool's bathhouse
- RECOMMENDATION: Approval at Board

Documents:

[B1A 1 BOC RULES AMENDMENT.PDF](#)  
[B1B 1 APPROPRIATION TO RUTHERFORD POOL.PDF](#)

6. Report Of The Administrator
7. Report Of The Chair Of Ways And Means
8. Report Of The Chair Of The Board
9. Items For Current/Future Discussion
10. Pending
11. Adjournment
  - Next Ways & Means Meeting**
  - [March 20, 2019]
  - Board Room
  - 220 N. Main Street
  - Ann Arbor, MI 48104
  - 6:30 p.m.



# MEMORANDUM

TO: Board of Commissioners

FROM: County Administration

DATE: March 6, 2019

SUBJECT: Supplemental Materials for the March 6, 2019 Ways & Means and Board of Commissioners meeting agendas

Attached are supplemental materials received after the print deadline or inadvertently omitted from the printed agenda packet.

For consideration at the Ways and Means meeting on March 6, 2019

## **IV. NEW BUSINESS**

### **Item B b – Rutherford Pool Bathhouse Community Campaign**

The attached resolution replaces the resolution printed in your packets, and adds additional explanatory language about the matching funds available in both the cover letter and resolution.

For consideration at the Board of Commissioners meeting on March 6, 2019

## **VI. SPECIAL ORDER OF BUSINESS**

### **Item IX 3 E – A resolution enabling implementation of Washtenaw County's commitment to take action on the Paris Accord and climate change**

This item was received after the print deadline.

If I can be of further assistance, please contact me at 222-6824 or email [deleewa@washtenaw.org](mailto:deleewa@washtenaw.org).

Thank you,

Andrew DeLeeuw,  
Executive Assistant to the County Administrator



COUNTY ADMINISTRATOR  
220 NORTH MAIN STREET, P.O. BOX 8645  
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FAX (734)222-6715

TO: Katie Scott, Chair  
Ways & Means Committee

THROUGH Gregory Dill  
County Administrator

FROM: Ricky Jefferson, Vice Chair  
Board of Commissioners

DATE: March 6, 2019

SUBJECT: Rutherford Pool

**BOARD ACTION REQUESTED:**

It is requested that the Board of Commissioners appropriate \$5,000 to the Friends of Rutherford Pool to support the Bathhouse Renovation Community Fundraising Campaign

**BACKGROUND:**

Rutherford Pool is a seasonal, outdoor community pool in Ypsilanti, located in Recreation Park. The pool was first proposed by then Ypsilanti Recreation Director Jesse Rutherford in the early 1970's and first open to the public in 1973. For many years this pool served the residents of Ypsilanti well, providing recreation and activities to the children of the local community.

In the early 2000's, the upkeep and daily management of the pool was transferred from the city to the Friends of Rutherford Pool, a non-profit organization founded to support the management and maintenance of the pool, and to ensure that Rutherford Pool would be available to the residents of Ypsilanti for generations to come.

From 2011 to 2014, Rutherford Pool was closed due to significant maintenance needs at the facility. Friends of Rutherford Pool embarked upon a capital campaign to rebuild the pool and reopen the pool. This campaign raised \$1 million dollars towards the effort, with support coming from many local businesses and foundations, as well as \$150,000 from the Washtenaw County Parks and Recreation Commission. This campaign reopened the pool to the public in 2014. Today, Rutherford Pool serves roughly 20,000 visitors per summer, of which 70% are children and youth.

**DISCUSSION:**

Friends of Rutherford Pool are undertaking another capital campaign to support the renovation of the pool bathhouse. Currently, the walls and floors are cracked, the paint is peeling, the lighting is poor, and the electrical and mechanical systems are in need of significant repair.

Additionally, this campaign is a part of the Michigan Economic Development Corporation's (MEDC) "Public Spaces, Community Places" program, a first of its kind program that engages the MEDC, the Michigan Municipal League, and the crowd funding platform Patronicity with local residents in the grant making activities of the MEDC. For this campaign, the MEDC is contributing matching funds of up to \$50,000, meaning that for every local dollar contributed, the MEDC would match that amount. This appropriation would be eligible to be counted towards the matching funds if approved by the Board of Commissioners.

This action would appropriate \$5,000 to this campaign, and help to renovate a key facility at the pool, ensuring that those who use the facility have access to a safe and clean building, and that pool employee time can be spent on recreation, not on short term repairs.

**IMPACT ON HUMAN RESOURCES:**

None.

**IMPACT ON BUDGET:**

This action would increase the appropriation to the Friends of Rutherford Pool by \$5,000, to be offset by a reduction in the Board of Commissioners' Undesignated Allocation.

**IMPACT ON INDIRECT COSTS:**

None.

**IMPACT ON OTHER COUNTY DEPARTMENTS OR OUTSIDE AGENCIES:**

None.

**CONFORMITY TO COUNTY POLICIES:**

This policy is in conformity with all County Policies and Procedures

**ATTACHMENTS /APPENDICES:**

- Resolution

A RESOLUTION APPROPRIATING \$5000 TO THE FRIENDS OF RUTHERFORD POOL TO SUPPORT THE BATHHOUSE RENOVATION AND AUTHORIZING THE COUNTY ADMINISTRATOR TO TAKE ANY ACTION NEEDED TO PROVIDE SUCH FUNDS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

March 6, 2019

WHEREAS, Rutherford Pool is a seasonal, outdoor community pool in Recreation Park in Ypsilanti, MI; and

WHEREAS, Rutherford Pool has provided recreation and activities to the residents and children of Ypsilanti; and

WHEREAS, in the early 2000's, the management and maintenance of Rutherford Pool was transferred from the City of Ypsilanti to the Friends of Rutherford Pool, a non-profit organization founded to ensure that the pool would always be available to the residents of Ypsilanti; and

WHEREAS, from 2011 to 2014, the pool was closed due because of the significant repairs needed to keep the facility operating and safe, and which was fully renovated and reopened through the support raised by a \$1 million capital campaign, including contributions from many local individuals, foundations and businesses, including \$150,000 from the Washtenaw County Parks and Recreation Commission; and

WHEREAS, today, Rutherford Pool serves nearly 20,000 individuals annually, of which 70% are children; and

WHEREAS, the 2014 repairs made the pool safe and fully functional, there are still significant repairs and maintenance needed on the pool bathhouse, including floor and wall repairs, painting, lighting improvements, and improvements on the major electrical and mechanical systems; and

WHEREAS, the Friends of Rutherford pool are again undertaking a capital campaign to support these repairs, and the Board of Commissioners wishes to support these efforts; and

WHEREAS, this fund raising effort is a part of the Michigan Economic Development Corporation's "Public Spaces Community Places" program, which matches local fundraising efforts with state grant dollars, and which could support the bathhouse renovation with an additional \$50,000 if all matching funds are used; and

WHEREAS, this matter has been reviewed by Corporation Counsel, the Finance Department, Human Resources, the County Administrator's Office and the Ways & Means Committee;

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners appropriates \$5,000 to the Friends of Rutherford Pool.

BE IT FURTHER RESOLVED that the Washtenaw County Board of Commissioners directs the County Administrator to take any action needed to provide such funds.

A RESOLUTION ENABLING IMPLEMENTATION OF WASHTENAW COUNTY'S  
COMMITMENT TO TAKE ACTION ON THE PARIS ACCORD AND CLIMATE  
CHANGE (RESOLUTION 17-100, June 7, 2017)

WASHTENAW COUNTY BOARD OF COMMISSIONERS

March 6, 2019

WHEREAS, on June 7, 2017, the Washtenaw County Board of Commissioners passed subject Resolution 17-100 committing compliance with the Paris Accord, taking action with respect to climate change, and authorizing the Chairperson to sign and County Administrator to deliver the "We Are Still In" open letter to elected federal and state officials; and

WHEREAS, the Washtenaw Board of Commissioners passed Resolution 18-191 on November 28, 2018 establishing the Board of Commissioners Environmental Council to follow through on its commitment to environmental stewardship at an overarching County level through making the pursuit of environmental justice one of its budget priorities; and

WHEREAS, there is a need for the County Administrator and Staff to work with the Environmental Council to implement the following:

- Create an Energy and Environmental Infrastructure Policy, with tangible and measurable goals for the utilization of clean and renewable energy sources, energy efficiency adoption, and reduction of greenhouse gas emissions in County facilities, transportation systems, and residential, commercial, and industrial properties;
- Utilize County-owned properties and parklands for their intended purposes, while also considering the addition of low-impact, renewable energy sources such as solar photovoltaic (PV) systems on open land and building roof tops, particularly when planning any improvements to such;
- Support similar County community endeavors to reduce environmental impact and improve resiliency and quality of life, such as the Platt Road Redevelopment project (Veridian at County Farm, by THRIVE Collaborative and Avalon) cited in Resolution 18-151, increased adoption of electric vehicles, water/energy conservation and protection, and storm water management.

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners directs the County Administrator and Staff to work with the Environmental Council to establish the stated Energy and Environmental Infrastructure Policy consistent with previous Resolutions 17-100 and 18-191 and implementation actions listed previously; and



BE IT FURTHER RESOLVED, the Board of Commissioners directs the County Administrator and Parks and Recreation Commission Director to work with THRIVE Collaborative and Avalon to identify alternatives (including scope, schedule, costs to parties, benefits, and impacts) that jointly increase the value of the Platt Road Redevelopment and adjacent County Farm Park. These alternatives will be presented to the Board of Commissioners at a future date for approval and action.

BE IT FURTHER RESOLVED, the Board of Commissioners directs the County Administrator to provide any relevant data and ideas on the anticipated energy needs of the organization across all of its physical infrastructure ahead of the Board of Commissioners intended five year plan to be commenced in 2019.



COUNTY ADMINISTRATOR  
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ANN ARBOR, MICHIGAN 48107-8645  
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TO: Katie Scott, Chair  
Ways & Means Committee

THROUGH: Gregory Dill  
County Administrator

FROM: Judy Kramer  
Risk Manager/Labor Relations Director

DATE: March 6, 2019

SUBJECT: Sick Time Donation Policy

**BOARD ACTION REQUESTED:**

It is requested that the Board of Commissioners adopt a policy that governs Sick Time Donations to or from County Employees.

**BACKGROUND:**

Washtenaw County provides its employees with benefits inclusive of sick time to assist in covering time off for health or medical needs. Washtenaw County Human Resources is responsible for the oversight of employee leaves and adherence to the Family Medical Leave Act (FMLA). Washtenaw County's practice has been to begin counting FMLA leave after the employee goes into unpaid status after using all of their sick, vacation and compensatory time. This is more generous than what is required under FMLA. Allowing FMLA time to accrue later than required created an unintended consequence where some employees were approved for FMLA leave for time off in excess of their available paid leave banks. In some cases, the exhaustion of accrued paid leave banks has resulted in substantial loss of income to the employee. As a result, the County informally allowed employees with large sick banks to donate a portion of their sick time to employees experiencing hardship due to unpaid leave. Over time, departments expressed concerns regarding a lack of a formal procedure for sick time donations and the impact of the practice on departmental operations.

**DISCUSSION:**

A committee was formed to review the current practices and equity impact and to address operational concerns raised by departments. A broad representation of the organization served on the committee representing Elected Officials, the Courts, Human Resources, Payroll, Labor and Union, Risk Management and Corporation Counsel. Members included Evan Pratt, Water Resource Commissioner; Dan Dwyer, Trial Court

Administrator; Michelle K. Billard, Corporation Counsel; Judy Kramer, Labor Relations; Beckey Ginbey, Public Health; Anna Lemler, Administration/Equity; Michelle Murray, Human Resources; Chyanne Duncan, Human Resources; Carol Boyce, Payroll; Kari Dorr, Prosecuting Attorney; Tammy Richards, Risk Management; Tara Cohen, Office of Community and Economic Development; Tonya Harwood, AFSCME 3052/Environmental Health; Marie Matyjaszek, AFSCME 2733/Trial Courts.

The Committee convened and after several sessions, established a set of procedures to outline how donations would be requested, donated, and used. The key change from the current practice is that employees on intermittent FMLA will not be allowed to request sick time donations. An intermittent FMLA leave is not continuous. Rather, an employee on an intermittent leave is permitted to use FMLA time for a certain number of days per month. The reason for this change is that sick time donations are intended for prolonged and unexpected emergencies that force an employee off on leave for an extended period of time that is likely to cause a financial hardship for an employee. Employees approved for intermittent FMLA leave should be able to manage their paid time off in order to cover their occasional absences.

It is requested that the Washtenaw County Board of Commissioners adopt a Sick Time Donations Policy to govern sick time donations to and from County employees. The procedures to accompany the policy will be finalized and implemented after adoption of the policy.

The policy specifies that the County will abide by all provisions of the Family Medical Leave Act except where existing union contract provisions or County Policy and Procedures exceed those provided by the Act, in which the contracts, policies and procedures will be followed. The purpose of the policy is to provide employees who are legally eligible for a continuous ongoing leave under FMLA with an option to request donations for paid time off in excess of their available paid leave banks, through a voluntary donation process.

In summary, there is currently no policy or procedure for the donation of sick time to or from County employees. The process has been done informally through Human Resources and Labor Relations. A policy is necessary in order for donations to be processed consistently. The procedures developed by the Committee will be finalized and implemented after adoption of the policy.

**IMPACT ON HUMAN RESOURCES:**

This policy will assist Human Resources to implement the Sick Time Donation procedures consistently across the organization and formally allow donations.

**IMPACT ON BUDGET:**

There is no direct impact on the budget. However, this policy will enable departments to manage prolonged and unexpected emergencies more efficiently.

**IMPACT ON INDIRECT COSTS:**

None.

**IMPACT ON OTHER COUNTY DEPARTMENTS OR OUTSIDE AGENCIES:**

This action will enable consistent policy application and allow employees, no matter of the union affiliation, the ability to donate and/or receive donations.

**CONFORMITY TO COUNTY POLICIES:**

This policy is in conformity with all County Policies and the Family Medical Leave Act.

**ATTACHMENTS /APPENDICES:**

- Resolution
- Sick Time Donation Policy

A RESOLUTION ADOPTING A SICK TIME DONATIONS POLICY

WASHTENAW COUNTY BOARD OF COMMISSIONERS

March 20, 2019

WHEREAS, Washtenaw County provides its employees with benefits inclusive of sick time to assist in covering time off; and

WHEREAS, Washtenaw County Human Resources is responsible for the oversight of employee leaves and adherence to the Family Medical Leave Act (FMLA); and

WHEREAS, establishing a mechanism to adhere to the FMLA timelines will address the operational needs and adherence to the Act; and

WHEREAS, by establishing a policy that will assist employees who are legally eligible and approved for a leave under FMLA for time off in excess of their available paid leave banks will assist employees in their time of need as well as departments operationally; and

WHEREAS, a committee was formed and developed a set of proposed procedures to outline how donations will be requested, donated, and used; and

WHEREAS, the Washtenaw County Board of Commissioners, through adoption of a Sick Time Donations Policy is establishing the governance of donating or receiving of donated time to its employees; and

WHEREAS, the Policy will abide by all provisions of the Family Medical Leave Act except in cases where existing union contract provisions or County Policy and Procedures exceed those provided by the Act, in which cases the contracts, policies and procedures will be followed; and

WHEREAS, the purpose of the Policy is to provide employees who are legally eligible for a continuous ongoing leave under FMLA with an option for paid time off in excess of their available paid leave banks, through a voluntary donation process; and

WHEREAS, this matter has been reviewed by Corporation Counsel, the Finance Department, Human Resources, the County Administrator's Office and the Ways & Means Committee;

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby adopts the Sick Time Donations Policy attached hereto and made a part thereof.

BE IT FURTHER RESOLVED that the Washtenaw County Board of Commissioners directs the County Administrator to establish the procedures in accordance with the County's policies.



## WASHTENAW COUNTY POLICY

TITLE:	RESOLUTION NUMBER	SUPERCEDE:	EFFECTIVE DATE	PAGE OF
<b>Sick Time Donations</b>	<b>TBD</b>			

I. APPLICATION:

This policy shall govern Sick Time Donations to or from County Employees.

II. GENERAL POLICIES:

- A. The County shall abide by all provisions of the Family Medical Leave Act (FMLA) except in the cases where existing union contract provisions or Washtenaw County Policies and Procedures exceed those provided by the Act, in which case the contracts/policies and procedures will be followed.
- B. It is the intent of the Board of Commissioners to provide employees who are legally eligible for a continuous ongoing leave under FMLA with an option for paid time off in excess of their available paid leave banks, through a voluntary donation process.
- C. An employee may request Sick Time Donations if they have been employed for a minimum of one (1) year with the County and are approved for a continuous ongoing leave under FMLA.
- D. An employee may donate their sick time if they have accrued a minimum 150 hours of sick time and they have been employed with the County for five (5) years.



COUNTY ADMINISTRATOR  
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TO: Katie Scott, Chair  
Ways & Means Committee

THROUGH: Curtis N. Hedger  
Corporation Counsel

FROM: Jason Morgan, Chair  
Board of Commissioners

DATE: March 6, 2019

SUBJECT: A Resolution Amending the Board of Commissioners' Rules and Regulations to Remove the Report of the Chair from the Consent Agenda on the Board's general Meeting Agenda and Making it a Separate Agenda Item

**BOARD ACTION REQUESTED:**

It is requested that the Board of Commissioners amend the Rules and Regulations of the Board of Commissioners to remove the Report of the Chair item from the Consent Agenda and make it a separate item on the Board of Commissioners' agenda.

**BACKGROUND:**

Every year at its organizational meeting in January, the Board of Commissioners approves its Rules and Regulations for the upcoming year. Part of the Rules and Regulations include the Board of Commissioners' agenda which outlines how Board meetings will be conducted during the year.

On January 9, 2019, the Board of Commissioners approved its Rules and Regulations for 2019. The approved Rules and Regulations changed the Board meeting agenda from previous years to include a "Consent Agenda." The Consent Agenda was designed to include a number of pro- forma type actions such as approving minutes, receiving and filing communications and accepting and filing various reports. The idea behind a Consent Agenda is that the entire Consent Agenda can be moved, seconded and voted upon as one item, without having to individually approve each of the items. The Consent Agenda, as approved by the Board of Commissioners at its January 9, 2019 organizational meeting also included the "Report of the Chair of the Board of Commissioners." Chair of the Board, Jason Morgan has now requested that the "Report of the Chair of the Board of Commissioners" be removed from the Consent



Agenda and moved to a separate agenda item just after the Report from the County Administrator.

**DISCUSSION:**

As noted above, the bulk of the items listed in the Consent Agenda are pro-forma items which must be approved by the Board of Commissioners every meeting. It made logical sense for the Board of Commissioners to group these types of actions within a Consent Agenda so that they could all be moved, seconded and voted upon at one time. In retrospect, the “Report of the Chair of the Board of Commissioners” is not a pro-forma item. Rather, it provides the Chair of the Board the opportunity to discuss whatever item he/she believes is important for the entire Board to hear. Since this Report is currently included in the Consent Agenda, the Chair’s Report is not heard unless he chooses to move it out for individual action. As such, it makes more sense to amend the Board’s Rules and Regulations to remove the Report of the Chair of the Board of Commissioners from the Consent Agenda where it currently resides to a separate agenda item number 11, with the following two agenda items, Report from the Items for Current/Future Discussion and Adjournment being re-numbered as 12 and 13 respectively.

**IMPACT ON HUMAN RESOURCES:**

The proposed Resolution will have no impact on the County’s Human Resources.

**IMPACT ON BUDGET:**

The proposed Resolution will have no impact on the County’s general fund budget.

**IMPACT ON INDIRECT COSTS:**

There are no indirect costs associated with this proposed Resolution.

**IMPACT ON OTHER COUNTY DEPARTMENTS OR OUTSIDE AGENCIES:**

The proposed Resolution will have no impact on County Departments or outside agencies.

**CONFORMITY TO COUNTY POLICIES:**

This policy is in conformity with all County Policies

**ATTACHMENTS /APPENDICES:**

- Resolution
- Revised Rules and Regulations (Section III(H)) of the Board of Commissioners

A RESOLUTION AMENDING THE BOARD OF COMMISSIONERS RULES AND REGULATIONS TO REMOVE THE "REPORT OF THE CHAIR OF THE BOARD OF COMMISSIONERS" FROM THE CONSENT AGENDA AND MAKE IT A SEPARATE AGENDA ITEM

WASHTENAW COUNTY BOARD OF COMMISSIONERS

March 6, 2019

WHEREAS, every year at the organizational meeting in January, the Board of Commissioners approves its Rules and Regulations for the upcoming year, which includes the Board of Commissioners' agenda outlining how Board of Commissioner meetings will be conducted; and

WHEREAS, at the January 9, 2019 organizational meeting, the Board of Commissioners adopted a new agenda for its Board meetings which included a Consent Agenda containing a number of pro-forma required actions such as approving minutes, receiving and filing communications and accepting and filing various reports; and

WHEREAS, the approved Consent Agenda also contained the "Report of the Chair of the Board of Commissioners" which, in retrospect, should not have been included in the Consent Agenda because it is not a pro-forma item; and

WHEREAS, the Chair of the Board has requested that the Board of Commissioners' Rules and Regulations be amended to remove the "Report of the Chair of the Board of Commissioners" from the Consent Agenda where it currently resides and listed as a separate item on the Board's general meeting agenda.

WHEREAS, making the Report of the Chair of the Board of Commissioners a separate agenda item will make it easier for the Chair of the Board of Commissioners to use that agenda item to present useful information to the rest of the Board during the Board meeting.

NOW THEREFORE, BE IT RESOLVED that the Washtenaw County Board of Commissioners amends Section III (H) of its Rules and Regulations to remove the "Report of the Chair of the Board of Commissioners" from the Consent Agenda and moving it to item 11 on the Board's Agenda.

BE IT FURTHER RESOLVED, that the Agenda items currently titled "Items for Current/Future Discussion," and "Adjourn to Next Session," shall be re-numbered on the Board Agenda as items 12 and 13 respectively.

E. COUNTY CLERK/REGISTER DUTIES:

The County Clerk/Register, or in the County Clerk/Register's absence one of the County Clerk/Register's Deputies, shall be the County Clerk/Register of the Board and shall keep a correct journal of the proceedings, and perform such other duties as required by statute or resolution of the Board. The books, records and accounts of the Board shall be deposited with the County Clerk/Register. (MCLA 46.5)

F. OPEN MEETINGS ACT:

The County Clerk/Register shall take all actions required of the Board to comply with Public Act 267 of 1976. (MCLA 15.261 et seq., the "Open Meetings Act")

G. QUORUM:

A majority of all the Commissioners elected and serving shall constitute a quorum for the transaction of business, but a smaller number may adjourn from day to day. Upon majority vote of the members present, whether a quorum or not, the Chair shall have power to send the Sheriff, or some other proper Officer to direct the absent member to immediately attend the Board and/or Ways & Means Committee meeting.

H. SEQUENCE:

The business of all regular meetings of the Board shall be transacted as far as practicable, in the following order.

1. Roll Call
2. Pledge of Allegiance
3. Citizen Participation  
(During citizen participation comments from citizens shall be limited to three (3) minutes)
4. Commissioner Follow-up to Citizen Participation  
(Commissioners may address questions or make comments to administrative staff and other County employees in response to issues raised during citizen participation)
5. Liaison Reports
6. Special Order of Business  
(Public Hearings are conducted under Special Order of Business. Any citizen wishing to speak on the topic of the public hearing shall be given three (3) minutes to express his/her comments)
7. Appointments
8. Consent Agenda
  - Approval of Minutes of Previous Meeting (previous meeting date)
  - Communications
  - ~~Report of the Chair of the Board of Commissioners:~~
  - Report of Standing Committees:
  - Report of Special Committees:
  - Other Reports

- Report of the Treasurer
- Approval of Claims

9. Resolutions

10. Report from the County Administrator:

11. Report of the Chair of the Board of Commissioners:

~~11.~~12. Items for Current/Future Discussion

~~12.~~13. Adjourn to Next Session (state time, date and location)

I. ELECTION:

All persons or officers elected by the Board shall receive a majority vote of the members elected and serving unless otherwise ordered by law.

J. RECOGNITION:

Every member, previous to speaking, shall raise a hand and address the Chair. When two or more members address the Chair at the same time, the Chair shall designate the member who is first to speak.

K. MOTIONS PUT:

Any motion must be made, seconded and stated by the Chair before it may be debated by the Board or put before the Board for a vote. Any motion shall be in writing if the Chair or any members desires it.

L. MOTION WITHDRAWN:

After a motion is stated by the Chair, it shall be deemed to be in the possession of the Board, but may be withdrawn by the maker of the motion with the consent of the commissioner seconding the motion, provided the motion has not been amended or otherwise acted upon.

M. DEBATE:

When a question is under debate no motion shall be received or entertained but the following:

- To adjourn
- To limit debate and vote on the pending question
- To lay on the table
- To postpone indefinitely
- To postpone to a time certain
- To refer or amend



COUNTY ADMINISTRATOR  
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TO: Katie Scott, Chair  
Ways & Means Committee

THROUGH Gregory Dill  
County Administrator

FROM: Ricky Jefferson, Vice Chair  
Board of Commissioners

DATE: March 6, 2019

SUBJECT: Rutherford Pool

**BOARD ACTION REQUESTED:**

It is requested that the Board of Commissioners appropriate \$5,000 to the Friends of Rutherford Pool to support the Bathhouse Renovation Community Fundraising Campaign

**BACKGROUND:**

Rutherford Pool is a seasonal, outdoor community pool in Ypsilanti, located in Recreation Park. The pool was first proposed by then Ypsilanti Recreation Director Jesse Rutherford in the early 1970's and first open to the public in 1973. For many years this pool served the residents of Ypsilanti well, providing recreation and activities to the children of the local community.

In the early 2000's, the upkeep and daily management of the pool was transferred from the city to the Friends of Rutherford Pool, a non-profit organization founded to support the management and maintenance of the pool, and to ensure that Rutherford Pool would be available to the residents of Ypsilanti for generations to come.

From 2011 to 2014, Rutherford Pool was closed due to significant maintenance needs at the facility. Friends of Rutherford Pool embarked upon a capital campaign to rebuild the pool and reopen the pool. This campaign raised \$1 million dollars towards the effort, with support coming from many local businesses and foundations, as well as \$150,000 from the Washtenaw County Parks and Recreation Commission. This campaign reopened the pool to the public in 2014. Today, Rutherford Pool serves roughly 20,000 visitors per summer, of which 70% are children and youth.

**DISCUSSION:**

Friends of Rutherford Pool are undertaking another capital campaign to support the renovation of the pool bathhouse. Currently, the walls and floors are cracked, the paint is peeling, the lighting is poor, and the electrical and mechanical systems are in need of significant repair.

This action would appropriate \$5,000 to this campaign, and help to renovate a key facility at the pool, ensuring that those who use the facility have access to a safe and clean building, and that pool employee time can be spent on recreation, not on short term repairs.

**IMPACT ON HUMAN RESOURCES:**

None.

**IMPACT ON BUDGET:**

This action would increase the appropriation to the Friends of Rutherford Pool by \$5,000, to be offset by a reduction in the Board of Commissioners' Undesignated Allocation.

**IMPACT ON INDIRECT COSTS:**

None.

**IMPACT ON OTHER COUNTY DEPARTMENTS OR OUTSIDE AGENCIES:**

None.

**CONFORMITY TO COUNTY POLICIES:**

This policy is in conformity with all County Policies and Procedures

**ATTACHMENTS /APPENDICES:**

- Resolution

A RESOLUTION APPROPRIATING \$5000 TO THE FRIENDS OF RUTHERFORD POOL TO SUPPORT THE BATHHOUSE RENOVATION AND AUTHORIZING THE COUNTY ADMINISTRATOR TO TAKE ANY ACTION NEEDED TO PROVIDE SUCH FUNDS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

March 6, 2019

WHEREAS, Rutherford Pool is a seasonal, outdoor community pool in Recreation Park in Ypsilanti, MI; and

WHEREAS, Rutherford Pool has provided recreation and activities to the residents and children of Ypsilanti; and

WHEREAS, in the early 2000's, the management and maintenance of Rutherford Pool was transferred from the City of Ypsilanti to the Friends of Rutherford Pool, a non-profit organization founded to ensure that the pool would always be available to the residents of Ypsilanti; and

WHEREAS, from 2011 to 2014, the pool was closed due because of the significant repairs needed to keep the facility operating and safe, and which was fully renovated and reopened through the support raised by a \$1 million capital campaign, including contributions from many local individuals, foundations and businesses, including \$150,000 from the Washtenaw County Parks and Recreation Commission; and

WHEREAS, today, Rutherford Pool serves nearly 20,000 individuals annually, of which 70% are children; and

WHEREAS, the 2014 repairs made the pool safe and fully functional, there are still significant repairs and maintenance needed on the pool bathhouse, including floor and wall repairs, painting, lighting improvements, and improvements on the major electrical and mechanical systems; and

WHEREAS, the Friends of Rutherford pool are again undertaking a capital campaign to support these repairs, and the Board of Commissioners wishes to support these efforts; and

WHEREAS, this matter has been reviewed by Corporation Counsel, the Finance Department, Human Resources, the County Administrator's Office and the Ways & Means Committee;

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners appropriates \$5,000 to the Friends of Rutherford Pool.

BE IT FURTHER RESOLVED that the Washtenaw County Board of Commissioners directs the County Administrator to take any action needed to provide such funds.