



Mission: To promote hope, recovery, resilience, and advance health equity in Washtenaw County by providing, high quality, integrated behavioral health services to adults and youth with intellectual/developmental disabilities, mental health and/or substance use needs.

**WASHTENAW COUNTY COMMUNITY MENTAL HEALTH (WCCMH)
EXECUTIVE COMMITTEE MEETING
AGENDA**

**In-person: Learning Resource Center-Michigan Room
4135 Washtenaw Ave, Ann Arbor
OR**

Virtual: <https://zoom.us/j/99734756284>

**September 23, 2022
9:30 – 10:30 AM**

- I. Roll Call (5 minutes)
- II. Introductions (5 minutes)
- III. Audience Participation (see guidelines below) (5 minutes)
- IV. Executive Committee Minutes (5 minutes) **ACTION**
 - Executive Committee Minutes and Actions-5/9/22 (Attachment #1)
- V. Executive Director Report **T. Cortes** (15 minutes)
- VI. Old Business (20 minutes)
 - Strategic Plan Reporting Discussion **T. Cortes/M. Harding**
- VII. New Business
 - WCCMH 2023 Annual Board/Committee meeting schedule (Attachment #2)
- VIII. Items for Future Discussion (5 minutes)
- IX. Adjournment of Public Meeting

VIRTUAL MEETING LINK:

**Join from a PC, Mac, iPad, iPhone or Android device:
Please click this URL to join. <https://zoom.us/j/99734756284>**

**Or One tap mobile:
+12678310333, 99734756284# US (Philadelphia)
+13126266799, 99734756284# US (Chicago)**

**Or join by phone:
Dial(for higher quality, dial a number based on your current location):
US: +1 267 831 0333 or +1 312 626 6799 or +1 646 518 9805 or +1 929 205 6099**

Webinar ID: 997 3475 6284

International numbers available: <https://zoom.us/u/aypVwNtfr>

Audience Participation Guidelines:

- Three (3) minutes are allowed per speaker
- Speakers are asked to bring a copy of their concerns/comments in writing
- Resolutions on issues will be brought to the appropriate committee as necessary

**WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH)
WCCMH EXECUTIVE COMMITTEE MEETING MINUTES DRAFT**

In person: Learning Resource Center-Michigan Room

4135 Washtenaw Ave, Ann Arbor

OR Virtually at <https://zoom.us/j/98104157570>

May 9, 2022

4:00 pm

K. Walker called the meeting to order at 4:03 pm.

ROLL CALL: A. Dusbiber attending in person
 N. Graebner-Sundling attending in person
 B. King attending in person
 K. Walker attending in person
 A. LaBarre attending remotely

MEMBERS ABSENT: S. Antonow

STAFF PRESENT: T. Cortes, R. Dornbos, R. Avedisian, M. Harding, N. Phelps, K. Diebboll,
 H. Linky, M. Taylor, S. Ray

OTHERS PRESENT: L. Lutomski, D. Leahy, K. Homan, T. Gavalier

I. Introductions

- K. Walker introduced R. Avedisian to the committee who will be taking over R. Dornbos' WCCMH Board duties after her retirement in June.

II. Audience Participation

- None

III. Executive Committee Minutes and Actions

- Executive Committee Minutes and Actions from 12/13/21 were reviewed (Attachment #1A).
- Executive Committee Minutes and Actions from 3/14/22 were reviewed (Attachment #1B).

MOTION BY B. KING, SUPPORTED BY N. GRAEBNER-SUNDLING TO APPROVE THE MINUTES AND ACTIONS OF THE DECEMBER 31, 2021 AND MARCH 14, 2022 WCCMH EXECUTIVE COMMITTEE MEETINGS.

ROLL CALL VOTE:

ANTONOW	N/A	DUSBIBER	Y
GRAEBNER-SUNDLING	Y	KING	Y
LABARRE	N/A REMOTE	WALKER	Y

MOTION CARRIED

IV. Executive Director Report

- T. Cortes presented the Executive Director Report to the committee.
- The House passed its version of the budget.

- There is little movement on the Shirkey bills. A. LaBarre, F. Brabec and T. Cortes had some main articles in the Ann Arbor Observer for the month of April.
- State level:
 - The primary focus is the continuing workforce issues. The workgroup at the state level has submitted recommendations on how the administrative burden is increasing and how to look at documentation and what is really needed.
 - Direct care worker wages look positive, and discussions are ongoing to increase amount again.
- Local:
 - Continuing initiatives with workforce. Arrow strategies is very helpful, and staff are able to go into talent acquisition and draw people that have worked in other areas

V. Old Business

- Strategic Plan Update
 - T. Cortes and M. Harding presented an update on the Strategic Plan.
 - Staff are still working on the first round of feedback. This should be ready to be presented at the next WCCMH Board meeting.

VI. New Business

- WCCMH Financial Status Report (Attachment #2)
 - N. Phelps presented the Financial Status Report for the period ending February 28, 2022.

MOTION BY N. GRAEBNER-SUNDLING SUPPORTED BY B. KING TO APPROVE THE FINANCIAL STATUS REPORT ENDING FEBRUARY 28, 2022 AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	N/A	DUSBIBER	Y
GRAEBNER-SUNDLING	Y	KING	Y
LABARRE	N/A REMOTE	WALKER	Y

MOTION CARRIED

- WCCMH Millage and CCBHC Financial Status Report (Attachment #3)
 - N. Phelps presented the WCCMH Millage and CCBHC Financial Status Report for the period ending February 28, 2022.
- Contracts and Leases (Attachment #4)
 - M. Taylor presented the Contracts and Leases to the committee.

MOTION BY A. DUSBIBER SUPPORTED BY N. GRAEBNER-SUNDLING TO APPROVE THE CONTRACTS AND LEASES AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	N/A	DUSBIBER	Y
GRAEBNER-SUNDLING	Y	KING	Y
LABARRE	N/A REMOTE	WALKER	Y

MOTION CARRIED

- Executive Director Authorizations (Attachment #5)
 - M. Taylor presented the Executive Director Authorizations to the committee.

MOTION BY B. KING SUPPORTED BY N. GRAEBNER-SUNDLING TO APPROVE THE EXECUTIVE DIRECTOR AUTHORIZATIONS AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	N/A	DUSBIBER	Y
GRAEBNER-SUNDLING	Y	KING	Y
LABARRE	N/A REMOTE	WALKER	Y

MOTION CARRIED

- Millage Advisory Committee Funding Requests Summary (Attachment #6)
 - NAMI (Attachment #6a)
 - Funding request in the amount of \$225,900.00 for continuation of NAMI's Peer Support Services for 1-year.
 - Public Health Anti-Stigma Campaign (Attachment #6b)
 - Funding request in the amount of \$340,000.00 for the continuation of the Public Health Anti-Stigma Campaign for an additional 2 years.
 - CHRT Communications Plan
 - Funding request in the amount of \$269,890.00 for the continuation of the CHRT Millage Communication Strategy for 1 year.

MOTION BY B. KING SUPPORTED BY A. DUSBIBER TO APPROVE MILLAGE FUNDING REQUESTS AS PRESENTED

ROLL CALL VOTE:

ANTONOW	N/A	DUSBIBER	Y
GRAEBNER-SUNDLING	Y	KING	Y
LABARRE	N/A REMOTE	WALKER	Y

MOTION CARRIED

- WCCMH Board Officers and Committee assignments for 4/1/22-3/31/23 (Attachment #7)
 - K. Walker reviewed the Board Officers and Committee assignments with the committee.
 - Consensus was reached that the committees will meet virtually, with the exception of the Executive Committee that will meet in person when actions must be taken, and the WCCMH Board will be required to meet in person to count towards a quorum.
 - Officers:
 - Chair-K. Walker
 - Vice Chair-S. Antonow
 - Treasurer-N. Graebner-Sundling
 - Secretary-A. Dusbiber
 - Executive Committee Members:
 - K. Walker-Chair
 - S. Antonow
 - A. Dusbiber
 - N. Graebner-Sundling
 - B. King
 - A. LaBarre

- Quality-Finance Committee
 - S. Antonow-Co-Chair
 - N. Graebner-Sundling-Co-Chair
 - A. Dusbiber
 - B. Higman
 - D. Strong
 - M. Udow-Phillips

- Millage Advisory Committee
 - N. Graebner-Sundling-Chair
 - A. Carlisle
 - H. Heaviland
 - B. Higman
 - D. Jackson (ex-officio)
 - R. Jefferson
 - J. Martin
 - R. Rion
 - A. Rooks
 - M. Udow-Phillips
 - G. Waddles, Jr.
 - K. Walker

- CMHPSM Regional Board
 - B. King
 - A. Rooks
 - K. Scott

MOTION BY B. KING SUPPORTED BY N. GRAEBNER-SUNDLING TO APPROVE THE OFFICERS AND WCCMH BOARD COMMITTEES FOR THE TERM OF APRIL 1, 2022 THROUGH MARCH 31, 2023.

ROLL

ANTONOW	N/A	DUSBIBER	Y
GRAEBNER-SUNDLING	Y	KING	Y
LABARRE	N/A REMOTE	WALKER	Y

CALL VOTE:

MOTION CARRIED

- VII. Items for Future Discussions
- None

VIII. Adjourn to closed session to discuss the WCCMH Executive Director Evaluation

MOTION BY A. DUSBIBER SUPPORTED BY B. KING TO MOVE THE WCCMH EXECUTIVE COMMITTEE MEETING TO CLOSED SESSION TO DISCUSS THE WCCMH EXECUTIVE DIRECTOR EVALUATION.

MEETING MOVED TO CLOSED SESSION AT 4:19.

PUBLIC MEETING RESUMED AT 4:41

MOTION BY B. KING SUPPORTED BY N. GRAEBNER-SUNDLING TO ADJURN THE PUBLIC MEETING OF THE WCCMH EXECUTIVE COMMITTEE.

The WCCMH Executive Committee Meeting was adjourned at 4:42 pm.

DRAFT

2023 WCCMH BOARD AND BOARD COMMITTEE MEETING SCHEDULE

***VIRTUAL MEETING LINKS WILL BE POSTED ON THE WEBSITES AND INCLUDED ON THE MEETING AGENDAS

WCCMH Board	Executive Committee	Millage Advisory Committee	Quality-Finance Committee
NO MEETING SCHEDULED FOR JANUARY 2023	January 27, 2023 Learning Resource Center-Michigan 4135 Washtenaw Ave, Ann Arbor, MI 9:30-10:30am	NO MEETING SCHEDULED FOR JANUARY 2023	NO MEETING SCHEDULED FOR JANUARY 2023
February 24, 2023 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 9:30-11:30am	NO MEETING SCHEDULED FOR FEBRUARY 2023	February 13, 2023 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 3:30-5:00pm	February 13, 2023 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 2:00-3:30pm
NO MEETING SCHEDULED FOR MARCH 2023	March 24, 2023 Learning Resource Center-Michigan 4135 Washtenaw Ave, Ann Arbor, MI 9:30-10:30am	NO MEETING SCHEDULED FOR MARCH 2023	NO MEETING SCHEDULED FOR MARCH 2023
April 28, 2023 Learning Resource Center-Michigan 4135 Washtenaw Ave, Ann Arbor, MI 9:30-11:30am	NO MEETING SCHEDULED FOR APRIL 2023	April 10, 2023 Learning Resource Center-Michigan 4135 Washtenaw Ave, Ann Arbor, MI 3:30-5:00pm	April 10, 2023 Learning Resource Center-Michigan 4135 Washtenaw Ave, Ann Arbor, MI 2:00-3:30pm
NO MEETING SCHEDULED FOR MAY 2023	May 26, 2023 Learning Resource Center-Michigan 4135 Washtenaw Ave, Ann Arbor, MI 9:30-10:30am	NO MEETING SCHEDULED FOR MAY 2023	NO MEETING SCHEDULED FOR MAY 2023
June 23, 2023 Learning Resource Center-Michigan 4135 Washtenaw Ave, Ann Arbor, MI 9:30-11:30am	NO MEETING SCHEDULED FOR JUNE 2023	June 12, 2023 Learning Resource Center-Michigan 4135 Washtenaw Ave, Ann Arbor, MI 3:30-5:00pm	June 12, 2023 Learning Resource Center-Michigan 4135 Washtenaw Ave, Ann Arbor, MI 2:00-3:30pm
NO MEETING SCHEDULED FOR JULY 2023	July 28, 2023 Learning Resource Center-Michigan 4135 Washtenaw Ave, Ann Arbor, MI 9:30-10:30	NO MEETING SCHEDULED FOR JULY 2023	NO MEETING SCHEDULED FOR JULY 2023
August 25, 2023 Learning Resource Center-Michigan 4135 Washtenaw Ave, Ann Arbor, MI 9:30-11:30am	NO MEETING SCHEDULED FOR AUGUST 2023	August 14, 2023 Learning Resource Center-Michigan 4135 Washtenaw Ave, Ann Arbor, MI 3:30-5:00pm	August 14, 2023 Learning Resource Center-Michigan 4135 Washtenaw Ave, Ann Arbor, MI 2:00-3:30pm
NO MEETING SCHEDULED FOR SEPTEMBER 2023	September 22, 2023 Learning Resource Center-Michigan 4135 Washtenaw Ave, Ann Arbor, MI 9:30-10:30am	NO MEETING SCHEDULED FOR SEPTEMBER 2023	NO MEETING SCHEDULED FOR SEPTEMBER 2023
October 27, 2023 Learning Resource Center-Michigan 4135 Washtenaw Ave, Ann Arbor, MI 9:30-11:30am	NO MEETING SCHEDULED FOR OCTOBER 2023	October 8, 2023 Learning Resource Center-Michigan 4135 Washtenaw Ave, Ann Arbor, MI 3:30-5:00pm	October 8, 2023 Learning Resource Center-Michigan 4135 Washtenaw Ave, Ann Arbor, MI 2:00-3:30pm
NO MEETING SCHEDULED FOR NOVEMBER 2023	November 24, 2023 Learning Resource Center-Michigan 4135 Washtenaw Ave, Ann Arbor, MI 9:30-10:30am	NO MEETING SCHEDULED FOR NOVEMBER 2023	NO MEETING SCHEDULED FOR NOVEMBER 2023
December 22, 2023 Learning Resource Center-Michigan 4135 Washtenaw Ave, Ann Arbor, MI 9:30-11:30am	NO MEETING SCHEDULED FOR DECEMBER 2022	December 11, 2023 Learning Resource Center-Michigan 4135 Washtenaw Ave, Ann Arbor, MI 3:30-5:00pm	December 11, 2023 Learning Resource Center-Michigan 4135 Washtenaw Ave, Ann Arbor, MI 2:00-3:30pm

**WCCMH BOARD MEMBERS ARE REQUIRED TO ATTEND IN PERSON TO COUNT TOWARDS A QUORUM.
ALL OTHERS ARE ENCOURAGED TO ATTEND VIRTUALLY IN ORDER TO ASSIST IN ADHERING TO SOCIAL DISTANCING GUIDELINES.**