

1. Agenda

WASHTENAW COUNTY  
BOARD OF COMMISSIONERS  
Ways and Means Committee  
Administration Building - Board Room  
220 N. Main Street  
Ann Arbor, Michigan  
[WASHTENAW COUNTY WEBSITE](#)

2. Roll Call

3. Citizen Participation

4. Commissioner Follow-Up To Citizen Participation

5. New Business

5.I. A. Civic Infrastructure

**1. Building Inspection**

**a. Civil Infraction Ordinance**

- Adopt an Ordinance to provide for issuance of municipal civil infractions for violations of the State of Michigan Construction Code Act
- Establish the Municipal Civil Infractions Violations Bureau as the Washtenaw County Building Inspection Department
- Provide an effective date for the Ordinance
- To increase enforcement of County Ordinances
- Streamline enforcement of the State of Michigan Building Code
- Increase public safety and reduce costs through enforcement
- Washtenaw County Building Inspection Department is an Enterprise Fund and does not impact the general fund in any way.

RECOMMENDATION: APPROVAL

**b. Plumbing/Mechanical Inspector Position Creation**

- Approval of creation of new grade 30 Plumbing/Mechanical Inspector Position
- Current Plumbing/Mechanical Inspector is planning to retire by 12/31/2019
- Current Position is .6 FTE permanent part time but was previously full time
- Due to increases in volume of permits and inspections there is a need to create a full time position to better serve citizens and contractors
- Creation of new position will allow for inspections to occur five days per week and more frequent access to inspector for code issues
- Eliminate the following 0.6 FTE:
  - 0.6 FTE Plumbing/Mechanical Inspector
  - Group 1100, Grade 30
  - Salary Range: \$58,294 - \$77,066
- Create the following 1.0FTE:
  - 1.0 FTE Plumbing/Mechanical Inspector
  - Group 1100, Grade 30
  - Salary Range: \$58,294 - \$77,066
- Net budget increase of \$27,218
- Overlap time expected between 2 positions, will be used for training purposes
- Increased costs are expected to be covered by current year revenue surplus or fund balance, if needed
- Position creation will not impact County budget as Building Inspection is a special revenue fund. Building Inspection current operations can absorb this increase.

RECOMMENDATION: APPROVAL

Documents:

[A1A CIVIL INFRACTION ORDINANCE.PDF](#)

[A1B 2019 PLUMBING-MECHANICAL INSPECTOR POSITION.PDF](#)

5.II. B. Public Safety And Justice

**1. Public Defender**

**a. Michigan Indigent Defense (MIDC) Contract, Budget Amendment, and Position Creations**

- Ratifying the signature of the County Administrator on the MIDC Contract;
- Approving the budget amendment to the MIDC Fund
- Approving the position modifications
- To the Michigan Indigent Defense Commission
- For the period of October 1 2018 through September 30, 2019
- To implement changes in the Washtenaw County Indigent Defense System which bring the system into compliance with the first 4 approved minimum standards issued by the Michigan Indigent Defense Commission
- Adequate education and training of Defense Counsel
- Sufficient time and space for an initial interview with each client
- Access to investigative resources and expert witnesses
- The presence of counsel at first appearance and other critical stages
- The grant and compliance plan were previously approved by the Board of Commissioners on November 15, 2017 and again on July 11, 2018 when a revision was submitted

- As functions of the new program were developed the contract took longer than anticipated, however an agreement has been reached and the department is ready to proceed with the program
- Approving the budget amendment to the MIDC Fund
- Includes MIDC State Share Revenue of - \$1,462,463
- Includes Transfers In of - \$3,229,010
- Total Program cost - \$ 4,691,473

- All Public Defender activities will be shifting to the MIDC fund 1900
- There are no new General Fund Revenues included in this budget; all have been approved through prior board action

- Create the following 8.0 FTE:

- 1.0 FTE Deputy Public Defender

Group 4100, Grade 33

Salary Range: \$ - \$70,959 - \$108,819

- 1.0 FTE First Assistant Public Defender

Group 6100 Grade 34

Salary Range: \$70,402 - \$99,522

- 1.0 FTE Assistant Public Defender I/II/III

Group 6100, Grade 28/30/32

Salary Range: \$55,676 - \$91,540

- 3.0 FTE Legal Clerk

Group 1100 Grade 16

Salary Range: \$34,961 - \$43,144

- 1.0 FTE Social Worker

Group 1000 Grade 22

Salary Range: \$43,144 - \$56,115

- 1.0 FTE Management Analyst I/II

Group 4100 Grade 27/29

Salary Range: \$39,464 - \$66,733

RECOMMENDATION: APPROVAL

Documents:

[B1A MIDC CONTRACT, BUDGET AMENDMENT, AND POSITION CREATIONS.PDF](#)

6. Report Of The Administrator
7. Report Of The Chair Of Ways And Means
8. Report Of The Chair Of The Board
9. Items For Current/Future Discussion
10. Pending
11. Adjournment
  - Next Ways & Means Meeting**
  - [May 15, 2019]
  - Board Room
  - 220 N. Main Street
  - Ann Arbor, MI 48104
  - 6:30 p.m.