

**WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH)  
WCCMH EXECUTIVE COMMITTEE MEETING MINUTES**

Due to the recent State of Michigan legislature allowing public board and commissions to meet virtually this meeting was held remotely.

<https://zoom.us/j/97614451838>

January 11, 2021

1:00pm

J. Martin called the meeting to order at 1:03 pm.

**ROLL CALL:**

N. Graebner attending remotely from Chelsea, Washtenaw County, MI  
J. Martin attending remotely from Scio Township, Washtenaw County, MI  
K. Scott attending remotely from Pittsfield Township, Washtenaw County, MI  
K. Walker attending remotely from Pittsfield Township, Washtenaw County, MI

**MEMBERS ABSENT:** B. King

**STAFF PRESENT:** T. Cortes, M. Harding, N. Phelps, H. Linky, L. Higle, L. Gentz, M. Taylor, S. Amos O’Neal, S. Lefferts, T. Florence, M. Tasker, K. Diebboll, S. Ray

**OTHERS PRESENT:** R. Jefferson, K. Belknap, L. Lutomski

**I. Introductions**

- None

**II. Audience Participation**

- None

**III. Executive Committee Minutes and Actions**

- Executive Committee Minutes and Actions from 12/14/20 were reviewed.

**MOTION BY K. WALKER, SUPPORTED BY K. SCOTT TO APPROVE THE MINUTES AND ACTIONS OF THE DECEMBER 14, 2020 WCCMH EXECUTIVE COMMITTEE MEETING.**

**ROLL CALL VOTE:**

<b>GRAEBNER</b>	<b>Y</b>	<b>KING</b>	<b>N/A</b>
<b>MARTIN</b>	<b>Y</b>	<b>SCOTT</b>	<b>Y</b>
<b>WALKER</b>	<b>Y</b>		

**MOTION CARRIED**

**IV. Discussion Items**

- COVID Response
  - T. Cortes updated the committee regarding the latest COVID response.
  - COVID vaccines have been offered to the WCCMH staff with some staff already receiving them.
  - There is a little bit of concern from Washtenaw County Public Health due to the number of residents in the 1B group that have been announced by the State to receive the vaccine compared to vaccines available.
  - Adult Foster Care staff and consumers are receiving vaccines in Washtenaw County now.

V. Old Business

- CCBHC Update
  - T. Cortes updated the committee on the latest update from CCBHC.
  - There are not any updates from the State regarding demonstration sites at this time.
  - M. Harding stated that they have successfully transferred CCBHC1 clients over to CCBHC2. By next month all should be using all CCBHC2.

VI. New Business

- WCCMH Board Annual Evaluation
  - The WCCMH Board Annual Evaluation draft document from last year was discussed.
  - The evaluation tool was originally presented to the committee in March however due to the onset of COVID this was put to the side.
  - Suggestion to add something on the evaluation tool to include virtual meetings and to continue with virtual meetings for future meetings as an option.
  - This evaluation tool will be updated with the suggestions and will be emailed to the committee.
  - This will be brought forward on the agenda for April.
- WCCMH Board's Role Regarding Response to Public Comment Discussion
  - J. Martin and T. Cortes provided an update on the Board's response to public comment.
  - J. Martin, T. Cortes, S. Ray and S. Amos O'Neal met with Corporate Counsel regarding a process.
  - Staff would respond in writing cc'ing the WCCMH Board Chair with the response to the public comments that are submitted in writing. The Board Chair would then announce at the next meeting that the comments were responded to so that this can be reflected in the minutes.
  - Committee members stated that it is very helpful to have public comments submitted in writing.

Move to Closed Session to discuss WCCMH Executive Director evaluation

**MOTION BY K. WALKER SUPPORTED BY K. SCOTT TO MOVE THE WCCMH EXECUTIVE COMMITTEE INTO CLOSED SESSION TO DISCUSS THE WCCMH EXECUTIVE DIRECTOR EVALAUTION.**

The WCCMH Executive Committee meeting moved to closed session at 1:25PM.

The WCCMH Executive Committee Public meeting resumed at 1:48pm

VII. Items for Future Discussions

- Bylaw Changes which includes the wording around employee status for board status and approval for bylaw document that has not been approved by the BOC.

VIII. Adjournment of Meeting

**MOTION BY K. WALKER, SUPPORTED BY K. SCOTT TO ADJOURN THE WCCMH EXECUTIVE COMMITTEE MEETING AT 1:49 PM.**

**MOTION CARRIED**

The WCCMH Executive Committee Public Meeting was adjourned at 1:49 pm.