

WASHTENAW URBAN COUNTY EXECUTIVE COMMITTEE MEETING
Wednesday, January 11, 2022 - 2:00pm – 3:30pm
Location: Virtual Meeting using Zoom (details below)

Members in Attendance:

Supervisor Diane O’Connell (Ann Arbor Township); Trustee Linda Adams (Augusta Township) Council Member Janet Dillion (City of Saline); Heather Jarrell Roe (Clerk, Ypsilanti Township); Deputy Clerk Kayleigh Zupi (York Township); Mayor Nicole Brown McGee (City of Ypsilanti); Council Member Chris Watson (City of Ann Arbor)

Members Absent: Supervisor Diane Ratkovich (Dexter Township); Supervisor Duane Luick (Lima Township); Supervisor Laurie Fromhart (Bridgewater Township); Supervisor Gary Whittaker (Salem Township); Supervisor Jim Marion (Saline Township); Supervisor John Kingsley (Webster Township); Supervisor Ken Dignan (Northfield Township); Supervisor Ronald Milkey (Manchester Township); Michelle Aniol (Community Development Manager, City of Dexter); Supervisor Ken Schwartz (Superior Township); Jessica West (Director of Community Development, Pittsfield Township) ; Supervisor Will Hathaway (Scio Township); Trustee Sandie Schulze (Sylvan Township)

Facilitator: Commissioner Justin Hodge

OCED Staff Present: Tara Cohen, Jasmyne Townsend, and Karen Newman

I. Roll Call

Pursuant to [MCL 15.263 Sec.3](#), Cohen took roll call during which each member stated their name and physical location (I.e. City or Township, Washtenaw County, State of Michigan).

Adams: Participating remotely from Augusta Township, Washtenaw County

O’Connell: Participating remotely from Ann Arbor Township, Washtenaw County

Schulze: Participating remotely from Sullivan Township, Washtenaw County

Watson: Participating remotely from City of Ann Arbor, Washtenaw County

Brown McGee: Participating remotely from City of Ypsilanti, Washtenaw County

Dillion: Participating remotely from City of Saline, Washtenaw County

Jarrell Roe: Participating Remotely from Ypsilanti Township, Washtenaw County

II. Public Comment – No public comment was stated.

III. Announcements from Members and/or Staff

A. Happy New Year!

B. Congratulations and Welcome to new members and to the new Chair, Commissioner Hodge!

C. Warming Centers- OCED staff Jasmyne Townsend provided a brief update on the following:

a. Daytime warming shelter (Ypsilanti): at Ypsilanti Freighthouse, 100 Market Place, Nov. 7 – March 31 Monday through Thurs (8am-6pm)

b. Daytime warming shelter (Ann Arbor):

- I. First Baptist Church, 517 E. Washington St., Ann Arbor, January 2 – February 3, 2023
- II. First Congressional Church (M, W, Fri), 608 E. Williams St, Ann Arbor, February 4, 2023 – February 28, 2023
- III. St. Mary’s Student Parish (Tu+Thu), 331 Thompson St. Ann Arbor, February 4, 2023 – February 28, 2023
- c. Winter overnight shelter for individuals: Delonis Center and partnering Congregations, Nov. 7, 2022 – March 31, 2023, pending weather conditions
- D. Member Announcements (All) – There were no member announcements.**

IV. Minutes

A. 11-02-2022 Meeting Minutes – Review & Approval (ACTION)

Moved by Adams. Support by Brown McGee.

ROLL CALL:

Adams: Yes

Brown McGee: Yes

Dillon: Yes

Watson: Yes

O’Connell: Yes

Zupi: Yes

Jarrell Roe: Yes

Ayes – 7; Nays – 0; **Motion carried.**

V. General Administration

A. Reschedule March Meeting – Current date: March 1, 2023/ Proposed date: March 22, 2023 (ACTION)

Moved by Watson. Supported by Brown McGee.

Adams: Yes

Brown McGee: Yes

Dillon: Yes

Watson: Yes

O’Connell: Yes

Zupi: Yes

Jarrell Roe: Yes

Ayes – 7; Nays – 0; **Motion carried.**

B. County Health Office’s COVID-19 Update (Jasmyne Townsend, OCED Staff) – In lieu of an in-person presentation for the January meeting, County Health Officer Jimena Loveluck provided a few COVID-19 updates. Updates can be found in the [January Agenda Packet](#) on page 7.

C. Public Hearing: Needs Assessment for the 2023-2027 Five-Year Consolidated Plan & 2023 Annual Action Plan (Extended to January 11th, 2023) – There were no public comments during the Public Hearing.

- a.** Prior to the public hearing, Housing and Infrastructure Manager, Tara Cohen, provided a brief presentation on the public input process for the development of the 2023-27 Five-Year Consolidated Plan and corresponding 2023 Annual Action Plan. The presentation can be found in the [January Agenda Packet](#) on pages 28-38.

D. Assessment of Fair Housing Subcommittee (Tara Cohen, OCED)

- a. The [Affirmatively Furthering Fair Housing](#) (AFFH) Subcommittee has now met three times. The Subcommittee includes 3 representatives from Urban County communities (Ypsilanti, Ypsilanti Township, and Augusta Township), 4 representatives from the Community Action Board (CAB), along with staff from OCED and Ann Arbor Housing Commission. As noted previously, the Urban County will also be partnering with the Ann Arbor Housing Commission on making updates to the 2023 AFH Plan. Updates will focus on key sections and elements of the Plan to provide a framework for the next 5-year planning period (FY 2023 – FY 2027). Members have provided input on the Housing & Neighborhood Survey tool, list of 2017 neighborhood profiles to be updated and other areas to be included, and which 2017 goals and strategies to keep and/or modify for inclusion in the 2023 AFH Plan. We are tentatively planning to convene the Subcommittee once more in January or February. **The 2022 Housing & Neighborhood Survey mentioned above for the Five-Year Consolidated Plan and 2023 Annual Action Plan is also a component of the 2023 AFH Plan. A comprehensive analysis of survey data will be included in the 2023 AFH Plan (anticipated in March) as well as in the Draft Five-Year Consolidated Plan to be published by March 31, 2023.**
- b. OCED staff, Jasmyne Townend, gave a brief overview of the Survey Response Rate and stated there were still outstanding surveys not calculated in the chart presented in the [January Agenda Packet](#) on page 9. It is anticipated to have final response rates and a preliminary analysis completed by January 31, 2023.

E. 2023 CDBG Project Applications are now available and can be found [here](#). Applications are due by February 28, 2023.

- a. OCED Housing and Infrastructure Manager, Tare Cohen, gave an in-depth overview of project planning for the 2023-24 fiscal year. Discussion items can be found in the [January Agenda Packet](#) on pages 9-10.

F. 2023-27 Five-Year Consolidated Plan / 2023 Annual Action Plan Timeline Overview

- a. The 2023-2027 Consolidated Plan will also include the Annual Action Plan for Year 1 (Fiscal Year 2023). As mentioned previously, the AFH Plan goals will be integrated into the Consolidated Plan, following suit with our last process. As has been mentioned, the Housing & Neighborhood survey will serve a double purpose by informing the Needs Assessment portion of the Consolidated Plan. Key milestones for plan development are as follows:
 - Nov. 7 – Dec. 23, 2022: Housing & Neighborhood Survey
 - Nov. 16 –Jan. 11, 2023 (Extended): Public comment period on community needs
 - Dec. 5, 2022: Affordable Housing RFP #8412 released on County Purchasing
 - Dec. 7, 2022: Virtual Public hearing for community needs
 - Dec. 15, 2022 (2pm): Virtual RFP #8412 Mandatory Pre-Bid Meeting
 - Jan. 11, 2023: 2023 CDBG Project Application Forms and estimated allocations available for Urban County member communities
 - Jan. 31, 2023: Affordable Housing RFP #8412 bid opening
 - Feb. 28, 2023: 2023 CDBG Project Application Forms are due

- March 22, 2023: OCED shares RFP #8412 Affordable Housing/HOME funding recommendations
- March 31, 2023: Draft 2023-2027 Five-Year Consolidated Plan & 2023 Action Plan available for review
- April 2023: 30-day public comment period / Public hearings on Draft Plan

VI. General Updates – Member Announcements - None.

VII. Public Comment – See II. above for Zoom details. – None.

VIII. Adjournment

Brown McGee moved to adjourn. Support from Adams.

Motion carried unanimously.

Adjourned: 3:15pm

Next Meeting: Wednesday, February 1, 2023, 2:00 – 3:30pm, Location: Remote (Zoom)