

WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH) WCCMH BOARD MEETING MINUTES

Due to the recent State of Michigan legislature allowing public board and commissions to meet virtually this meeting was held remotely.

<https://zoom.us/j/99693437062>

January 15, 2021 9:30am

K. Walker called the meeting to order at 9:32 am.

ROLL CALL: S. Antonow attending remotely from Ann Arbor, Washtenaw County, MI
A. Dusbiber attending remotely from Ann Arbor, Washtenaw County, MI
N. Graebner attending remotely from Ann Arbor, Washtenaw County, MI
B. Higman attending remotely from Ann Arbor, Washtenaw County, MI
R. Jefferson attending remotely from Ypsilanti Township, Washtenaw County, MI
B. King attending remotely Ann Arbor, Washtenaw County, MI
A. LaBarre attending remotely from Ann Arbor, Washtenaw County, MI
C. Richardson attending remotely from Ann Arbor, Washtenaw County, MI
D. Strong attending remotely from Scio Township, Washtenaw County, MI
K. Walker attending remotely from Pittsfield, Washtenaw County, MI

MEMBERS ABSENT: J. Martin, K. Scott

STAFF PRESENT: T. Cortes, R. Dornbos, M. Harding, N. Phelps, M. Hershberger, S. Ray, H. Linky, S. Lefferts, L. Higle, M. Taylor, S. Amos O'Neal, K. Diebboll

OTHERS PRESENT: K. Belknap, J. Osborn, L. Lutomski, M. Creekmore, N. Heine

I. Introductions

- T. Cortes introduced A. LaBarre who was appointed by the Washtenaw County Board of Commissioners (BOC) to fill the recent BOC Representative vacancy from F. Brabec. His term will expire on March 31, 2022.

C. Richardson joined the meeting at 9:38am.

II. Audience Participation

- None

III. Board response to audience participation

- None

IV. Consent Agenda Actions

- WCCMH Board Meeting Minutes and Actions-12/18/20
- WCCMH Budget-Finance and Program-Quality Combined Committee Meeting Minutes and Actions-12/14/20
- WCCMH Executive Committee Meeting Minutes and Actions-12/14/20
- WCCMH Millage Advisory Committee Meeting Minutes and Actions-12/14/20
- WCCMH Annual Recipient Rights Report
- Winter 2020 CMH Quarterly Staff Newsletter
- WCCMH Consumer Advisory Council Meeting Minutes and Actions-12/9/20
- WCCMH Consumer Advisory Council Fall 2020 Newsletter
- WCCMH Millage Communications Plan
- Juvenile Justice Diversion Update Presentation

B. Higman left the meeting at 9:39am due to technical difficulties.

MOTION BY B. KING SUPPORTED BY A. DUSBIBER TO APPROVE THE JANUARY 15, 2021 WCCMH BOARD CONSENT AGENDA AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	Y	DUSBIBER	Y
GRAEBNER	Y	HIGMAN	Not present at time of vote due to technical difficulties
JEFFERSON	Y	KING	Y
LABARRE	Y	MARTIN	N/A
RICHARDSON	Y	SCOTT	N/A
STRONG	Y	WALKER	Y

MOTION CARRIED

B. Higman joined the meeting at 9:41am.

V. Treasurer's Report

- N. Phelps reviewed the financial status report for the month ending November 30, 2020.
- Medicaid enrollees were 35,657 in November 2020. This is 1,485 more than this time last year.
- Healthy Michigan enrollees were 20,506 in November 2020. This is 3,846 more than this time last year.
- Medicaid consumers served through November 2020 are 2,727. This is 60 more consumers served than the same period last year.
- ABA waiver consumers served through November 2020 are 125. This is 12 less consumers served than the same period last year.
- Healthy Michigan consumers served through November 2020 are 436. This is 53 less consumers served than the same period last year.
- General Fund consumers served through November 2020 were 218. This is 228 less consumers than the same period last year.
- CLS service costs to date are \$4.8 Million. This is \$350,000 over budget. The temporary \$2 per hour direct care worker increase is reflected in the FY21 Actuals. The temporary increase has been extended until December 2020.
- Community Inpatient costs to date are \$983,000. This is \$87,000 under budget.
- Licensed Residential costs to date are \$2.1 Million. This is \$111,000 over budget. The temporary \$2 per hour direct care worker increase is reflected in the FY21 Actuals. The temporary increase has been extended until December 2020.
- Applied Behavior Analysis/Autism services costs to date are \$812,000. This is \$29,000 over budget.
- Internal staffing expenses continue to trend on budget.
- A significant amount of General Fund is used to supplement Medicaid deductibles for our consumers on a spend-down. The amount spent through November 2020 is \$23,000.
- Financial performance by funding source:
 - Medicaid is showing a surplus of \$1.7 Million through November 2020.
 - Healthy Michigan is showing a surplus of \$52,000 through November 2020.
 - Combined, the PIHP surplus is \$1.7 Million through November 2020.
 - State General Funds is showing a surplus of \$35,000.
 - Local Funds is showing a surplus of \$18,000 through November 2020.
- WCCMH has no fund balance available for fiscal year 2021.

MOTION BY B. KING SUPPORTED BY A. LABARRE TO ACCEPT THE WASHTENAW COUNTY COMMUNITY MENTAL HEALTH TREASURERS REPORT FOR THE PERIOD ENDING NOVEMBER 30, 2020.

ROLL CALL VOTE:

ANTONOW	Y	DUSBIBER	Y
GRAEBNER	Y	HIGMAN	Y
JEFFERSON	Y	KING	Y

LABARRE	Y	MARTIN	N/A
RICHARDSON	Y	SCOTT	N/A
STRONG	Y	WALKER	Y

MOTION CARRIED

VI. Millage and CCBHC Financial Status Report

- N. Phelps presented the Millage and CCBHC Financial Status Report to the board for the period ending November 30, 2021.
- This report is for 11 months of data.
- The Millage budget is trending well, and we are not anticipating any issues meeting the commitments made thus far.
- A request was made to note the Millage Fund Balance on the report.
- There was discussion at the PIHP regarding the continuation of the Direct Care Worker wage increase. There was a suggestion that WCCMH should look at contingency plans if this increase does not continue. This is being discussed at the Regional Finance Committee meetings.

MOTION BY A. DUSBIBER, SUPPORTED BY S. ANTONOW TO ACCEPT THE WASHTENAW COUNTY COMMUNITY MENTAL HEALTH MILLAGE AND CCBHC FINANCIAL STATUS REPORT DATED NOVEMBER 30, 2020.

ROLL CALL VOTE:

ANTONOW	Y	DUSBIBER	Y
GRAEBNER	Y	HIGMAN	Y
JEFFERSON	Y	KING	Y
LABARRE	Y	MARTIN	N/A
RICHARDSON	Y	SCOTT	N/A
STRONG	Y	WALKER	Y

MOTION CARRIED

VII. WCCMH FY2021 Budget Amendment

- N. Phelps presented the WCCMH FY2021 Budget Amendment to the Board.
- This amendment is showing the direct care worker funding pass-through amounts in the PIHP revenue for October-December 2020. In the future, there could be another amendment to reflect the January-February 2021 amounts.

MOTION BY D. STRONG, SUPPORTED BY C. RICHARDSON TO APPROVE THE WCCMH BUDGET AMENDMENT AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	Y	DUSBIBER	Y
GRAEBNER	Y	HIGMAN	Y
JEFFERSON	Y	KING	Y
LABARRE	Y	MARTIN	N/A
RICHARDSON	Y	SCOTT	N/A
STRONG	Y	WALKER	Y

MOTION CARRIED

VIII. Executive Director report

- T. Cortes presented the Executive Director report to the WCCMH Board.
- State level
 - MDHHS Leadership met yesterday. There have been ongoing discussions regarding the \$2 Direct Care Worker supplemental to be extended for the remainder of the 2021 fiscal year and possibly a permanent change. F. Brabec who was previously on the CMH Board and is now a State Legislature Representative is working on this bill.

- The State did deliver N95 masks to all CMH's for AFC workers. The State recognized the effective job that CMH has done for PPE deployment, so they requested that WCCMH distribute these to all AFC sites in Washtenaw County. T. Cortes thanked H. Linky and S. Dominique for distributing them and S. Amos O'Neal and B. Hagaman for picking up the supplies.
 - T. Cortes worked with Public Health to get all the CMH staff and consumers vaccinated. Washtenaw County included the CLS sites and workers on the vaccination list due to the wide-spread exposures. WCCMH staff were given access to the vaccine this week through St. Joseph Health System.
 - There was a Facebook Live event to talk about youth depression, anxiety and suicide prevention on Monday, January 11th which also promoted the CARES Team. Various community members were on this panel. There were over 500 views for this event as of January 14th.
 - T. Cortes stated that staff were getting vaccinated as soon as they signed up and that Leadership is looking at how many staff chose not to get vaccinated and what impact that will have on future operations in the department.
- IX. Millage report
- Due to the amount of time left in the meeting, the Millage report (Attachment #3) will not be presented verbally but it is included in the meeting materials for reference.
- X. CARES Program Update/Dashboard
- Due to the amount of time left in the meeting, the CARES report (Attachment #4) will not be presented verbally but it is included in the meeting materials for reference.
- XI. Discussion Items
- There were no discussion items this month.
- XII. CMHPSM Regional Update
- The minutes from December 9, 2020 were reviewed.
 - B. King and C. Richardson provided an update from the January 13, 2021 Regional Board meeting.
 - There was discussion regarding the surplus in the PIHP budget and the negotiations with the State around prior year cost settlements.
 - Some of the PIHP deficit from previous years will be reimbursed by the State.
 - PIHP is looking to continue the SUD Grant program with a different program due to the funding being cut drastically.
- XIII. New Business
- WCCMH Consumer Advisory Council Quarterly Update
 - M. Hershberger provided the WCCMH Consumer Advisory Council Quarterly Update to the board.
 - The quarantine has been affecting a lot of our consumers, but the consensus is that most are feeling hopeful for life to continue with in-person interactions knowing that the vaccine is starting to be distributed.
 - The Walk A Mile event was held virtually this year and the hope is that this can be an in-person event in the future.
 - T. Cortes acknowledged M. Hershberger's hard work and dedication. She stated that he worked on his own to deliver food during the stay home order to about 50 homes in need.
 - Putting It All Together Presentation
 - T. Cortes and M. Harding presented the Putting It All Together Presentation to the Board.
 - K. Walker congratulated T. Cortes and her team on all their hard work over the last 5 years.
 - Suggestion for subsidiary visuals that get into greater detail. Take a broader view and identify barriers to see what needs to be addressed to better understand what the barriers are and to prioritize for future work and investments.
 - Suggestion to continue to highlight the I/DD population and to continue to communicate the success with the millage funds.
 - There is a need for community communication and to educate the Board of Commissioners.
 - T. Cortes stated that the Millage Advisory Committee did approve a communication strategy plan, and this will be presented to the WCCMH Board in February.
 - Suggestion to add pediatric mental health care and look at the gaps/issues with CLS.
- XIV. Old Business

- CCBHC Update
 - T. Cortes stated there have not been any communications from the State at this time regarding CCBHC.

MOTION BY B. HIGMAN, SUPPORTED BY A. LABARRE TO MOVE THE WCCMH BOARD INTO CLOSED SESSION TO DISCUSS THE WCCMH EXECUTIVE DIRECTOR EVALUATION.

MOTION CARRIED

WCCMH Board moved to closed session at 11:16am.

WCCMH Board public meeting resumed at 11:39am.

Due to technical difficulties the WCCMH Board Public meeting was closed at 11:40am.

- XV. Items for future discussion
- Development of Reserve Capital
 - Diversion Council Update
 - COVID-19 Related Priorities Discussion
 - Employee Engagement Survey
 - Communications Plan