

WASHTENAW URBAN COUNTY EXECUTIVE COMMITTEE MEETING
Wednesday, February 16, 2022 - 2:00pm – 3:30pm
Location: Virtual Meeting using Zoom (details below)

Members in Attendance:

Supervisor Diane O’Connell (Ann Arbor Township); Councilmember Elizabeth Nelson (City of Ann Arbor); Clerk Heather Jarrell Roe (Ypsilanti Township); Councilmember Janet Dillon (City of Saline); Jessica West (Director of Community Development, Pittsfield Township); Supervisor Ken Schwartz (Superior Township); Trustee Linda Adams (Augusta Township); Michelle Aniol (Community Development Manager, City of Dexter); Supervisor Will Hathaway (Scio Township).

Members Absent: Supervisor Charles Tellas (York Township); Supervisor Diane Ratkovich (Dexter Township); Supervisor Duane Luick (Lima Township); Supervisor Gary Whittaker (Salem Township); Supervisor Jim Marion (Saline Township); Supervisor John Kingsley (Webster Township); Supervisor Ken Dignan (Northfield Township); Supervisor Laurie Fromhart (Bridgewater Township); Mayor Lois Richardson (City of Ypsilanti); Supervisor Ronald Milkey (Manchester Township); Trustee Sandie Schulze (Sylvan Township).

Facilitator: Commissioner Sue Shink

OCED Staff Present: Tara Cohen; Teresa Gillotti.

Guests: Alize Asberry Payne (Washtenaw County Racial Equity Office); Brandyn Walker (Avalon Housing); Chris Brown (Habitat for Humanity of Huron Valley); Greg Pratt; Jimena Loveluck (Washtenaw County Health Department); Lysa Davis (University Bank)

Meeting called to order: 2:04 PM

I. Welcome & Introductions / Roll Call

Pursuant to [MCL 15.263 Sec.3](#), Cohen took roll call during which each member stated their name and physical location (i.e. City or Township, Washtenaw County, State of Michigan).

Dillon: Participating remotely from City of Saline, Washtenaw County
Aniol: Participating remotely from City of Dexter, Washtenaw County
Adams: Participating remotely from Augusta Township, Washtenaw County
West: Participating remotely from Pittsfield Township, Washtenaw County
O’Connell: Participating remotely from Ann Arbor Township, Washtenaw County
Nelson: Participating remotely from City of Ann Arbor, Washtenaw County
Schwartz: Participating remotely from Superior Township, Washtenaw County
Jarrell Roe: Participating remotely from Ypsilanti Township, Washtenaw County

One additional member joined the meeting after the initial roll call (approx. 2:10pm)
Hathaway: Participating remotely from City of Ann Arbor, Washtenaw County

Tara Cohen extended a welcome to new or recently assigned UCEC designees – City of Saline Councilmember Janet Dillon and Ypsilanti Township Clerk Heather Jarrell Roe.

II. Public Comment - None

III. Announcements from Members and/or Staff

- A. Warming Centers - OCED Director Teresa Gillotti provided a brief update on daytime warming shelters and winter overnight shelter.
- B. CERA update – Tara Cohen provided high level updates on the CERA Program, and Teresa Gillotti explained a bit about the differences between the changes under CERA II program, also noting that an uptick in evictions can be anticipated this coming fall since the CERA program is terminating in September 2022.

IV. Minutes

- A. 12-1-21 Meeting Minutes – Review & Approval (ACTION)

Moved by Hathaway. Support by Schwartz.

ROLL CALL:

Adams: Yes

Nelson: Yes

Hathaway: Yes

West: Yes

O’Connell: Yes

Dillon: Yes

Aniol: Yes

Schwartz: Yes

Jarrell Roe: Yes

Ayes – 9; Nays – 0; **Motion carried.**

V. General Administration

- A. County Health Officer’s COVID-19 Update (Jimena Loveluck, WCHD) - Health Officer Loveluck provided a presentation that can be found in the updated [agenda packet](#) starting on page 11. A brief Q & A followed the presentation.
- B. Public Hearing: Needs Assessment for 2022-23 Action Plan (Tara Cohen, OCED)

Cohen provided a brief presentation in advance of the public hearing for input on needs to be considered for the development of the draft 2022-23 Action Plan. Slides begin on page 25 of the [agenda packet](#).

Commissioner Shink opened the public hearing at 2:47pm – and seeing no hands raised – closed the hearing by 2:48pm.

- C. Public Hearing: Substantial Amendment to the 2019 Action Plan (Teresa Gillotti, OCED)
 - Proposed amendment to allocate \$1,000,000 over 3 years in CDBG-CV Round 3 funds to provide business services and support for eligible small businesses impacted by COVID

Gillotti provided an overview of and background for the proposed substantial amendment to allocate \$1 million over three years to provide business supports to eligible local businesses.

Commissioner Shink opened the public hearing at 2:54pm -- and seeing no hands raised – closed the hearing by 2:55pm.

D. Approval of Substantial Amendment to the 2019 Action Plan (**ACTION**) (Tara Cohen, OCED)

Motion: *The UCEC approves the proposed substantial amendment to the Fiscal Year 2019-20 Action Plan as written for submission to HUD, after which the County will issue a Request for Proposals to result in \$1 million of CDBG-CV funds over three years to provide eligible small businesses impacted by the COVID pandemic with targeted business services aimed at stabilization and growth.*

Moved by Aniol. Support by Adams.

ROLL CALL:

Adams: Yes

Nelson: Yes

Hathaway: Yes

West: Yes

O'Connell: Yes

Dillon: Yes

Aniol: Yes

Schwartz: Yes

[Jarrell Roe absent during roll call]

Ayes – 8; Nays – 0; **Motion carried.**

[Jarrell Roe was not available during the roll call vote.]

E. Project Planning for Fiscal Year 2022-23 (Tara Cohen, OCED) – Cohen presented information needed by local units in order to submit a 2022 CDBG project application by the new due date of March 4, 2022. She spent some time sharing her screen to show Urban County members where on the OCED website to find and download the application forms, pre-application packet, and to view estimated allocations, low-moderate income maps, etc.

1) CDBG Allocation Estimates, Low-Mod Income Maps, and Pre-Application Guide posted online:

www.washtenaw.org/urbancounty (Click *Apply for Funding*)

2) CDBG Project Application forms: Due March 4 by 5:00pm (extended from Feb. 18)

3) Affordable Housing proposals (RFP #8244): Due Feb. 10 by 3:00pm

4) Key Dates

F. General Updates

1) CDBG-CV Round 1 – Additional funding for Homelessness Response (Teresa Gillotti, OCED)

Gillotti explained the recent re-programming of \$250,000 in CDBG-CV funds from the “Rent/mortgage/utility assistance” fund to “Homelessness response” in order to provide for more staffing and planning capacity within our shelters to address the ongoing needs for isolation accommodations and staffing, as well as overall Health and Safety Planning.

2) Member Announcements – Hathaway announced that Scio Township would be hosting a Town Hall Meeting that night (Feb. 16) at 7pm to discuss the Gelman plume and private well testing.

VI. Public Comment - Lysa Davis of University Bank asked whether developers’ names would be included when funding awards are announced at the March meeting. Cohen replied that they would.

VII. Adjournment

Adams moved to adjourn. Support from Hathaway.

Motion carried unanimously.

Adjourned: 3:14 PM

Next Meeting: Wed., March 2, 2022, 2:00 – 3:30pm, Location: Remote (Zoom)