

**WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH)  
WCCMH BOARD MEETING MINUTES**

***In Person: Learning Resource Center-Michigan & Huron Rooms  
4135 Washtenaw Ave, Ann Arbor, MI***

**Virtually: <https://zoom.us/j/94013420152>**

**February 25, 2022**

**9:30am**

K. Walker called the meeting to order at 9:43am.

**ROLL CALL:**

S. Antonow attending remotely  
A. Dusbiber attending remotely  
N. Graebner-Sundling attending in person  
B. Higman attending in-person  
R. Jefferson attending in person  
B. King attending remotely-does not count towards quorum  
A. LaBarre attending in person  
A. Rooks attending remotely-does not count towards quorum  
D. Strong attending remotely-does not count towards quorum  
M. Udow-Phillips attending in person  
K. Walker attending in person

**MEMBERS ABSENT:**

K. Scott

**STAFF PRESENT:**

T. Cortes, M. Harding, N. Phelps, B. Hagaman, L. Gentz, K. Snay, S. Amos O'Neal,  
L. Higle.

**OTHERS PRESENT:**

L. Lutomski, T. Gavalier, A. Anderson, K. Karpiak, A. Cisneros, K. Homan,  
M. Creekmore, G. Nelson, C. Walsh, N. Heine, S. Swisher

**I. Introductions**

- None

**II. Audience Participation**

- None

**III. Board response to audience participation**

- None

**IV. Consent Agenda Actions (Attachment #1)**

- WCCMH Board Meeting Minutes and Actions-12/17/21
- WCCMH Budget-Finance and Program-Quality Combined Committee Meeting Minutes and Actions-12/13/21
- One Pager on Workforce Crisis
- CMHPSM Performance Improvement Policy
- CMHPSM Behavior Treatment Committee Policy
- Millage Committee:
  1. WCCMH Millage Advisory Committee Meeting Minutes and Actions-12/13/21
  2. Millage Process, Investments and Progress Update
  3. Strategic Planning Update
  4. Funding Requests totaling \$698,069.00
    - a. Community, Leadership, Revolution (CLR) Academy-\$45,000.00/1 year
    - b. WCCMH Wraparound Position \$85,305.00/Annual/Continuous

- c. Office of Community and Economic Development (OCED) Family Empowerment Program  
\$69,573.00 Annually/3 years totaling \$210,218.00
- d. Office of Community and Economic Development (OCED) Michigan Ability Partners  
(MAP) \$357,546.00/1 year
- WCCMH Consumer Advisory Council Meeting Minutes and Actions-12/8/21
- WCCMH Consumer Advisory Council Meeting Minutes and Actions-1/12/22
- Consumer Advisory December 2021 Newsletter
- Recipient Rights Annual Report
- Program Education Presentation on CMH Nursing
- Program Dashboard FY21 Quarter 4

**MOTION BY A. LABARRE, SUPPORTED BY M. UDOW-PHILLIPS TO ACCEPT AND APPROVE THE FEBRUARY 25, 2022 WCCMH BOARD CONSENT AGENDA AS PRESENTED.**

**ROLL CALL VOTE:**

<b>ANTONOW</b>	<b>X</b>	<b>DUSBIBER</b>	<b>X</b>
<b>GRAEBNER-SUNDLING</b>	<b>X</b>	<b>HIGMAN</b>	<b>X</b>
<b>JEFFERSON</b>	<b>X</b>	<b>KING</b>	<b>NOT PRESENT FOR VOTE</b>
<b>LABARRE</b>	<b>X</b>	<b>ROOKS</b>	<b>NOT PRESENT FOR VOTE</b>
<b>SCOTT</b>	<b>N/A</b>	<b>STRONG</b>	<b>NOT PRESENT FOR VOTE</b>
<b>UDOW-PHILLIPS</b>	<b>X</b>	<b>WALKER</b>	<b>X</b>

**MOTION CARRIED**

- V. Treasurer's Report
  - WCCMH Financial Status Report
    - N. Phelps presented WCCMH Financial Status Report (Attachment #2) to the Board for the period ending December 31, 2021.

**MOTION BY M. UDOW-PHILLIPS, SUPPORTED BY A. LABARRE TO ACCEPT AND APPROVE THE WCCMH FINANCIAL STATUS REPORT ENDING DECEMBER 31, 2021.**

**ROLL CALL VOTE:**

<b>ANTONOW</b>	<b>X</b>	<b>DUSBIBER</b>	<b>X</b>
<b>GRAEBNER-SUNDLING</b>	<b>X</b>	<b>HIGMAN</b>	<b>X</b>
<b>JEFFERSON</b>	<b>X</b>	<b>KING</b>	<b>NOT PRESENT FOR VOTE</b>
<b>LABARRE</b>	<b>X</b>	<b>ROOKS</b>	<b>NOT PRESENT FOR VOTE</b>
<b>SCOTT</b>	<b>N/A</b>	<b>STRONG</b>	<b>NOT PRESENT FOR VOTE</b>
<b>UDOW-PHILLIPS</b>	<b>X</b>	<b>WALKER</b>	<b>X</b>

**MOTION CARRIED**

- Millage and CCBHC Financial Status Report

- o N. Phelps presented the Millage and CCBHC Financial Status Report (Attachment #3) to the Board for the period ending December 31, 2021.

**MOTION BY M. UDOW-PHILLIPS, SUPPORTED BY A. LABARRE TO ACCEPT AND APPROVE THE WCCMH MILLAGE AND CCBHC FINANCIAL STATUS REPORT ENDING DECEMBER 31, 2021.**

**ROLL CALL VOTE:**

<b>ANTONOW</b>	<b>X</b>	<b>DUSBIBER</b>	<b>X</b>
<b>GRAEBNER-SUNDLING</b>	<b>X</b>	<b>HIGMAN</b>	<b>X</b>
<b>JEFFERSON</b>	<b>X</b>	<b>KING</b>	<b>NOT PRESENT FOR VOTE</b>
<b>LABARRE</b>	<b>X</b>	<b>ROOKS</b>	<b>NOT PRESENT FOR VOTE</b>
<b>SCOTT</b>	<b>N/A</b>	<b>STRONG</b>	<b>NOT PRESENT FOR VOTE</b>
<b>UDOW-PHILLIPS</b>	<b>X</b>	<b>WALKER</b>	<b>X</b>

**MOTION CARRIED**

- FY2022 Budget Amendment
  - o N. Phelps presented the F2022 Budget Amendment (Attachment #4) to the Board.
  - o A. LaBarre inquired about positive indications from Budget Amendment and financial status for F2022.
  - o N. Phelps reports next steps as paying down the deficit.

**MOTION BY M. UDOW-PHILLIPS, SUPPORTED BY A. LABARRE TO ACCEPT AND APPROVE THE WCCMH FY 2022 BUDGET AMENDMENT AS PRESENTED.**

**ROLL CALL VOTE:**

<b>ANTONOW</b>	<b>X</b>	<b>DUSBIBER</b>	<b>X</b>
<b>GRAEBNER-SUNDLING</b>	<b>X</b>	<b>HIGMAN</b>	<b>X</b>
<b>JEFFERSON</b>	<b>X</b>	<b>KING</b>	<b>NOT PRESENT FOR VOTE</b>
<b>LABARRE</b>	<b>X</b>	<b>ROOKS</b>	<b>NOT PRESENT FOR VOTE</b>
<b>SCOTT</b>	<b>N/A</b>	<b>STRONG</b>	<b>NOT PRESENT FOR VOTE</b>
<b>UDOW-PHILLIPS</b>	<b>X</b>	<b>WALKER</b>	<b>X</b>

**MOTION CARRIED**

- VI. Executive Director report
  - T. Cortes presented the Executive Director report to the WCCMH Board.
  - State Level Update
    - o Governor’s budget highlights:
      - The Health Home allocation which includes Washtenaw’s participation, set to begin 4/1/22.
      - CCBHC allocation increased from \$22 million to \$101 million.

- Supplemental budget allocations for hospital inpatient capacity increased at Walter Reuther and Hawthorne.
- \$135 million for recruitment and retention workforce shortage in behavioral health.

- Local Update
  - Plans at the regional level to send a Provider stability payment to residential providers in the next few months.
  - WCCMH recruitment efforts reviewed, to include working with a new recruiting firm.
  - WCCMH retention efforts highlighted.

VII. CMHPSM Regional Update

- The CMHPSM meeting from February 9, 2022 did not have a quorum so the January minutes will be reviewed at the next meeting.

VIII. New Business

- Health Home Overview
  - B. Hagaman and T. Cortes presented the Health Home Overview (Attachment #5) to the Board.

IX. Old Business

- WCCMH 2022 Annual Board/Committee Meeting Schedule
  - K. Walker and T. Cortes discussed the 2022 WCCMH Board/Committee meeting schedule (Attachment #6).
  - R. Dornbos will be sending meeting invitations to the board/committee members
  - The LRC has been reserved for the in person meetings and a virtual meeting link will be sent in the invitation.

**MOTION BY A. LABARRE, SUPPORTED BY M. UDOW-PHILLIPS TO APPROVE THE WCCMH 2022 ANNUAL BOARD/COMMITTEE MEETING SCHEDULE AS PRESENTED.**

**ROLL CALL VOTE:**

<b>ANTONOW</b>	<b>X</b>	<b>DUSBIBER</b>	<b>X</b>
<b>GRAEBNER-SUNDLING</b>	<b>X</b>	<b>HIGMAN</b>	<b>X</b>
<b>JEFFERSON</b>	<b>X</b>	<b>KING</b>	<b>NOT PRESENT FOR VOTE</b>
<b>LABARRE</b>	<b>X</b>	<b>ROOKS</b>	<b>NOT PRESENT FOR VOTE</b>
<b>SCOTT</b>	<b>N/A</b>	<b>STRONG</b>	<b>NOT PRESENT FOR VOTE</b>
<b>UDOW-PHILLIPS</b>	<b>X</b>	<b>WALKER</b>	<b>X</b>

**MOTION CARRIED**

- WCCMH 2022 Annual Board Calendar
  - K. Walker and T. Cortes discussed the revised 2022 Annual Board Calendar (Attachment #7).
  - This was revised due to the meeting schedules to ensure that required documentation coordinated with the meeting months.

**MOTION BY A. LABARRE, SUPPORTED BY M. UDOW-PHILLIPS TO ACCEPT THE WCCMH 2022 ANNUAL CALENDAR AS PRESENTED.**

**ROLL CALL VOTE:**

<b>ANTONOW</b>	<b>X</b>	<b>DUSBIBER</b>	<b>X</b>
<b>GRAEBNER-SUNDLING</b>	<b>X</b>	<b>HIGMAN</b>	<b>X</b>
<b>JEFFERSON</b>	<b>X</b>	<b>KING</b>	<b>NOT PRESENT FOR VOTE</b>
<b>LABARRE</b>	<b>X</b>	<b>ROOKS</b>	<b>NOT PRESENT FOR VOTE</b>
<b>SCOTT</b>	<b>N/A</b>	<b>STRONG</b>	<b>NOT PRESENT FOR VOTE</b>
<b>UDOW-PHILLIPS</b>	<b>X</b>	<b>WALKER</b>	<b>X</b>

**MOTION CARRIED**

- CCBHC Update
  - T. Cortes and M. Harding gave an update on CCBHC.
- Strategic Planning Update
  - T. Cortes and M. Harding presented the Strategic Planning Update(Attachment #8) to the Board.
  - Black Lives Matter Task Force should be listed as a contributor.
  - Measurable outcomes and goals will be coming soon.
  - M. Udow-Phillips commented next step will begin to operationalize outcomes and measures.
  - Feedback from this meeting will be consolidated into the document and brought back to the Board for action.
- Update on One Pager on Workforce Crisis
  - T. Cortes discussed updates to the One Pager on Workforce Crisis (Attachment #9) to the Board.
  - Consensus was received from the board to move forward with continued advocacy with GCSI and to share the document with MDHHS.
- Washtenaw County Board members appointed by Board of Commissioners with terms of 4/1/22-3/31/25
  - K. Scott-Secondary Consumer
  - A. LaBarre-Board of Commissioners Representative
  - A. Rooks-Community Member (University of Michigan)
  - B. King-Community Member
- R. Dornbos will be contacting the appointed members to swear them in prior to their appointments expiring

X. Items for future discussion

- Development of Reserve Capital at the CMHSP level
- COVID-19 Related Priorities Discussion
- Employee Engagement Survey
- Single Point of Access
- Strategic Plan

**MOTION BY A. LABARRE, SUPPORTED BY R. JEFFERSON TO ADJOURN THE WCCMH BOARD MEETING.**

Meeting adjourned at 10:46 AM.