

**WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH)
WCCMH EXECUTIVE COMMITTEE MEETING MINUTES**

Due to the recent State of Michigan legislature allowing public board and commissions to meet virtually this meeting was held remotely.

<https://zoom.us/j/98883580189>

**March 15, 2021
2:00pm**

J. Martin called the meeting to order at 2:00pm.

ROLL CALL: N. Graebner attending remotely from Chelsea, Washtenaw County, MI
B. King attending remotely from Ann Arbor , Washtenaw County, MI
J. Martin attending remotely from Scio Township, Washtenaw County, MI
K. Walker attending remotely from Pittsfield Township, Washtenaw County, MI

MEMBERS ABSENT: K. Scott

STAFF PRESENT: T. Cortes, H. Linky, R. Dornbos, N. Phelps, M. Harding,
S. Amos O’Neal, S. Ray, L. Higle, T. Florence, L. Gentz

OTHERS PRESENT: L. Lutomski, M. Creekmore, K. Homan, G. Dill, G. Nelson, B. Higman,
K. Belknap

- I. Introductions
 - None
- II. Audience Participation
 - None
- III. Executive Committee Minutes and Actions
 - Executive Committee Minutes and Actions from 1/11/21 were reviewed (Attachment #1A).

MOTION BY B. KING, SUPPORTED BY K. WALKER TO APPROVE THE MINUTES AND ACTIONS OF THE JANUARY 11, 2021 WCCMH EXECUTIVE COMMITTEE MEETING.

ROLL CALL VOTE:

GRAEBNER	Y	KING	Y
MARTIN	Y	SCOTT	N/A
WALKER	Y		

MOTION CARRIED

- Executive Committee Closed Session Minutes and Actions from 1/11/21 were reviewed (Attachment #1B).

MOTION BY B. KING, SUPPORTED BY N. GRAEBNER TO APPROVE THE MINUTES AND ACTIONS OF THE JANUARY 11, 2021 WCCMH EXECUTIVE CLOSED SESSION COMMITTEE MEETING.

ROLL CALL VOTE:

GRAEBNER	Y	KING	Y
MARTIN	Y	SCOTT	N/A
WALKER	Y		

MOTION CARRIED

IV. Discussion Items

- COVID Response
 - T. Cortes updated the committee regarding the latest COVID response.
 - Discussions with Public Health about WCCMH staff assisting with vaccination process.
 - T. Florence and B. Hagaman met with the Public Health Director recently. There are about 100 doses of the vaccine that will be distributed to the CMH consumers this week.

V. Old Business

- CCBHC Update
 - T. Cortes reported that she has not heard anything from the State regarding an update on CCBHC.
- WCCMH Board Annual Evaluation (Attachment #2)
 - J. Martin discussed the WCCMH Board Annual Evaluation document that was included in the meeting materials.
 - This will be included in the April Board meeting materials for the board to review.
 - R. Dornbos will email the survey to the WCCMH Board after the April 2021 meeting.

VI. New Business

- WCCMH Annual Board Calendar (Attachment #3)
 - J. Martin discussed the WCCMH Annual Board Calendar that was included in the meeting materials.

MOTION BY K. WALKER, SUPPORTED BY B. KING TO APPROVE THE 2021 WCCMH ANNUAL BOARD CALENDAR AS PRESENTED.

ROLL CALL VOTE:

GRAEBNER	Y	KING	Y
MARTIN	Y	SCOTT	N/A
WALKER	Y		

MOTION CARRIED

- WCCMH Board Officers and WCCMH Board Committee Structure for the term of April 1, 2021 through March 31, 2022 (Attachment #4)
 - J. Martin presented the WCCMH Board Officer and WCCMH Board Committee structure to the committee.
 - The Executive Committee recommended the following positions/committees for the term ending March 31, 2022.
 - Officers
 1. Chair-K. Walker
 2. Vice-chair-S. Antonow
 3. Treasurer-N. Graebner
 4. Secretary-A. Dusbiber
 - Executive Committee
 1. K. Walker-Chair
 2. S. Antonow
 3. A. Dusbiber

4. N. Graebner
 5. B. King
 6. A. LaBarre
- Budget-Finance Committee
 1. N. Graebner-Chair
 2. R. Jefferson
 3. B. King
 4. K. Scott
 5. D. Strong
 6. M. Udow-Phillips
 - Program-Quality Committee
 1. S. Antonow-Chair
 2. A. Dusbiber
 3. B. Higman
 4. R. Jefferson
 5. K. Scott
 6. K. Walker
 - CMHPSM Board
 1. B. King
 2. C. Richardson
 3. K. Scott
 - Millage Advisory Committee
 1. N. Graebner-Chair
 2. B. Higman
 3. R. Jefferson
 4. B. King
 5. A. LaBarre
 6. M. Udow-Phillips
 7. K. Walker
 8. A. Carlisle
 9. H. Heaviland
 10. D. Jackson
 11. J. Martin
 12. R. Rion
 13. G. Waddles, Jr.

MOTION BY B. KING, SUPPORTED BY K. WALKER TO APPROVE THE WCCMH BOARD OFFICERS AND THE WCCMH BOARD COMMITTEE STRUCTURE FOR THE TERM OF APRIL 1, 2021 THROUGH MARCH 31, 2022.

ROLL CALL VOTE:

GRAEBNER	y	KING	Y
MARTIN	Y	SCOTT	N/A
WALKER	Y		

MOTION CARRIED

- WCCMH Millage Advisory Committee Members terms expiring on March 31, 2021. (Attachment #5)

- The Executive Committee discussed the WCCMH Millage Advisory Committee terms expiring on March 31, 2021.
- The Executive Committee recommended the following individuals to serve on the Millage Advisory Committee for the April 1, 2021 through March 31, 2022 term.
 - N. Graebner-Chair
 - A. Carlisle
 - H. Heaviland
 - B. Higman
 - D. Jackson
 - R. Jefferson
 - B. King
 - A. LaBarre
 - J. Martin
 - R. Rion
 - M. Udow-Phillips
 - G. Waddles, Jr.
 - K. Walker

MOTION BY B. KING, SUPPORTED BY K. WALKER TO APPROVE THE WCCMH MILLAGE ADVISORY COMMITTEE MEMBERS FOR THE TERM OF APRIL 1, 2021 THROUGH MARCH 31, 2022.

ROLL CALL VOTE:

GRAEBNER	Y	KING	Y
MARTIN	Y	SCOTT	N/A
WALKER	Y		

MOTION CARRIED

- Combine Budget-Finance and Program-Quality Committee meetings discussion
 - Discussion about possibly combining Budget-Finance and Program-Quality Committees monthly instead of quarterly.
 - Decision to leave meetings as they are currently and schedule any special combined meetings as needed.

VII. Items for Future Discussions

- Bylaw Changes

VIII. Adjournment of Meeting

MOTION BY B. KING, SUPPORTED BY N. GRAEBNER TO ADJOURN THE WCCMH EXECUTIVE COMMITTEE MEETING.

MOTION CARRIED

The WCCMH Executive Committee Meeting was adjourned at 3:01pm.