

**WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH)
WCCMH BUDGET-FINANCE COMMITTEE MEETING MINUTES**

<https://zoom.us/j/96085366466>

May 10, 2021

2:00 pm

ROLL CALL: N. Graebner attending remotely from Chelsea, Washtenaw County, MI
R. Jefferson attending remotely from Ypsilanti Twp, Washtenaw County MI
D. Strong attending remotely from Scio Twp, Washtenaw County, MI
M Udow-Phillips attending remotely from Wayne County, MI

MEMBERS ABSENT: B. King, K. Scott

STAFF PRESENT: N. Phelps, R. Dornbos, T. Cortes, M. Harding, H. Linky, K. Diebboll,
L. Higle, L. Gentz, S. Ray, T. Florence, K. Hoener, M. Taylor,
S. Amos O'Neal

OTHERS PRESENT: L. Lutomski, K. Walker, J. Martin, K. Belknap

N. Graebner called the meeting to order at 2:02pm.

I. Introductions

- None

II. Audience Participation

- None

III. Board Response to Audience Participation

- None

IV. Budget- Committee Meeting Minutes and Actions from 4/12/21.

- The Budget-Finance Committee Meeting Minutes and Actions from 4/12/21 were reviewed. (Attachment #1)

M. Udow-Phillips joined the meeting at 2:16pm.

MOTION BY R. JEFFERSON, SUPPORTED BY D. STRONG TO APPROVE THE MINUTES AND ACTIONS FROM THE APRIL 12, 2021 BUDGET-FINANCE COMMITTEE MEETING.

ROLL CALL VOTE:

| | | | |
|------------------|------------|----------------------|------------|
| GRAEBNER | Y | SCOTT | N/A |
| JEFFERSON | Y | STRONG | Y |
| KING | N/A | UDOW-PHILLIPS | Y |

MOTION CARRIED

- V. Finance Status Reports (Attachment #2)
 - N. Phelps reviewed the Financial Status Report for the month ending March 31, 2021.

MOTION BY D. STRONG, SUPPORTED BY R. JEFFERSON TO APPROVE THE FINANCIAL STATUS REPORT THROUGH MARCH 31, 2021 AS PRESENTED.

ROLL CALL VOTE:

| | | | |
|------------------|------------|----------------------|------------|
| GRAEBNER | Y | SCOTT | N/A |
| JEFFERSON | Y | STRONG | Y |
| KING | N/A | UDOW-PHILLIPS | Y |

MOTION CARRIED

- VI. Contracts and Leases
 - The Contracts and Leases were reviewed (Attachment #3)

MOTION BY D. STRONG, SUPPORTED BY R. JEFFERSON TO APPROVE THE CONTRACTS AND LEASES AS PRESENTED.

ROLL CALL VOTE:

| | | | |
|------------------|------------|----------------------|------------|
| GRAEBNER | Y | SCOTT | N/A |
| JEFFERSON | Y | STRONG | Y |
| KING | N/A | UDOW-PHILLIPS | Y |

MOTION CARRIED

- VII. Regional Finance Update
 - N. Phelps and T. Cortes presented the Regional Finance Update to the committee.
- VIII. Old Business
 - CCBHC Update
 - T. Cortes presented an update on the CCBHC.
 - This is a good opportunity to look at core CMH, CCBHC, Millage and a unified plan for best use for resources available to WCCMH.
 - Internal discussions ongoing to determine effective deployment of this program. Difficulty hiring staff, shoring up administrative efforts.
 - Request for a special meeting of the WCCMH Board, along with WCCMH leadership to redefine mission and what WCCMH will look like in the future.
- IX. New Business
 - Fiscal Year 2021 Second Budget Amendment (Attachment #4)
 - N. Phelps presented Fiscal Year 2021 Second Budget Amendment to the committee.

MOTION BY D. STRONG, SUPPORTED BY R. JEFFERSON TO APPROVE THE FISCAL YEAR 2021 SECOND BUDGET AMENDMENT AS PRESENTED.

ROLL CALL VOTE:

| | | | |
|-----------------|----------|--------------|------------|
| GRAEBNER | Y | SCOTT | N/A |
|-----------------|----------|--------------|------------|

| | | | |
|------------------|------------|----------------------|----------|
| JEFFERSON | Y | STRONG | Y |
| KING | N/A | UDOW-PHILLIPS | Y |

MOTION CARRIED

- Prior Year Cost Settlement Discussion
 - N. Phelps discussed potential prior year cost settlement opportunities.

X. Items for Future Discussions

- Integrate planning (Millage/CCBHC/CMH service provider funding)-Strategic Planning category

MOTION BY R. JEFFERSON, SUPPORTED BY D. STRONG TO ADJOURN THE BUDGET-FINANCE COMMITTEE MEETING.

- XI. Meeting adjourned at 2:43 pm.