

**WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH)  
WCCMH BUDGET-FINANCE AND PROGRAM-QUALITY COMBINED COMMITTEE MEETING  
MINUTES**

<https://zoom.us/j/99427595657>

**June 14, 2021**

**1:00 pm**

ROLL CALL: S. Antonow attending remotely from Ann Arbor, Washtenaw County, MI  
A. Dusbiber attending remotely from Ann Arbor, Washtenaw County, MI  
N. Graebner attending remotely from Chelsea, Washtenaw County, MI  
B. Higman attending remotely from Ann Arbor, Washtenaw County, MI  
R. Jefferson attending remotely from Ypsilanti Twp, Washtenaw County MI  
B. King attending remotely from Ann Arbor, Washtenaw County, MI  
D. Strong attending remotely from Scio Twp, Washtenaw County, MI  
M Udow-Phillips attending remotely from Superior Twp, MI  
K. Walker attending remotely from Pittsfield Twp, Washtenaw County, MI

MEMBERS ABSENT: K. Scott

STAFF PRESENT: T. Cortes, M. Harding, H. Linky, R. Dornbos, N. Phelps, L. Higle, L. Gentz, M. Taylor. S. Amos O’Neal, T. Florence, S. Ray

OTHERS PRESENT: L. Lutomski, J. Martin, K. Belknap

S. Antonow called the meeting to order at 1:03 pm.

- I. Introductions
  - H. Linky introduced S. Brown from Renaissance Community Homes and L Lutomski from Synod Community Services who will be presenting later in the meeting.
- II. Audience Participation
  - None
- III. Board Response to Audience Participation
  - None
- IV. Budget- Committee Meeting Minutes and Actions from 5/10/21
  - The Budget-Finance Committee Meeting Minutes and Actions from 5/10/21 were reviewed. (Attachment #1A)

**MOTION BY B. KING, SUPPORTED BY M. UDOW-PHILLIPS TO APPROVE THE MINUTES AND ACTIONS FROM THE MAY 10, 2021 BUDGET-FINANCE COMMITTEE MEETING.**

**ROLL CALL VOTE:**

<b>ANTONOW</b>	<b>NOT ON BUDGET-FINANCE COMMITTEE</b>	<b>DUSBIBER</b>	<b>NOT ON BUDGET-FINANCE COMMITTEE</b>
	Y		NOT ON BUDGET-FINANCE COMMITTEE
<b>GRAEBNER</b>		<b>HIGMAN</b>	
<b>JEFFERSON</b>	Y	<b>KING</b>	Y
<b>SCOTT</b>	N/A	<b>STRONG</b>	Y

UDOW-PHILLIPS	Y	WALKER	NOT ON BUDGET-FINANCE COMMITTEE
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**MOTION CARRIED**

- V. Program-Quality Committee Meeting Minutes and Actions-5/10/21
  - The Program-Quality Committee Meeting Minutes and Actions from 5/10/21 were reviewed. (Attachment #1B)

**MOTION BY K. WALKER, SUPPORTED BY A. DUSBIBER TO APPROVE THE MINUTES AND ACTIONS FROM THE MAY 10, 2021 PROGRAM-QUALITY COMMITTEE MEETING.**

**ROLL CALL VOTE:**

ANTONOW	Y	DUSBIBER	Y
GRAEBNER	NOT ON PROGRAM-QUALITY COMMITTEE	HIGMAN	Y
JEFFERSON	Y	KING	NOT ON PROGRAM-QUALITY COMMITTEE
SCOTT	N/A	STRONG	NOT ON PROGRAM-QUALITY COMMITTEE
UDOW-PHILLIPS	NOT ON PROGRAM-QUALITY COMMITTEE	WALKER	Y

**MOTION CARRIED**

- VI. Financial Status Reports (Attachment #2)
  - N. Phelps reviewed the Financial Status Report for the month ending April 30, 2021.

**MOTION BY D. STRONG, SUPPORTED BY M. UDOW-PHILLIPS TO APPROVE THE FINANCIAL STATUS REPORT THROUGH APRIL 30, 2021 AS PRESENTED.**

**ROLL CALL VOTE:**

ANTONOW	NOT ON BUDGET-FINANCE COMMITTEE	DUSBIBER	NOT ON BUDGET-FINANCE COMMITTEE
GRAEBNER	Y	HIGMAN	NOT ON BUDGET-FINANCE COMMITTEE
JEFFERSON	Y	KING	Y
SCOTT	N/A	STRONG	Y
UDOW-PHILLIPS	Y	WALKER	NOT ON BUDGET-FINANCE COMMITTEE

**MOTION CARRIED**

- VII. Contracts and Leases
  - There were no contracts and leases for this month.
- VIII. Regional Finance Update

- N. Phelps and T. Cortes presented the Regional Finance Update to the committee.
- IX. Old Business
- CCBHC Update
    - M. Harding presented an update on the CCBHC.
    - Workgroups are being formed to discuss billing, clinical service delivery, etc.
    - No rates details have been shared.
- X. New Business
- Program Committee Dashboard FY21 Qtr. (Attachment #3)
    - T. Florence and L. Higl presented the Program Committee Dashboard for the 1<sup>st</sup> Qtr. of FY21.
    - There were no sentinel events in the first quarter of fiscal year 2021.
    - Staffing levels continue to be a challenge. WCCMH is working with the County Human Resources Department on recruiting and retaining entry level positions.

**MOTION BY M. UDOW-PHILLIPS, SUPPORTED BY K. WALKER TO ACCEPT THE PROGRAM COMMITTEE DASHBOARD FOR THE 1<sup>ST</sup> QUARTER OF FISCAL YEAR 2021 AS PRESENTED.**

**ROLL CALL VOTE:**

ANTONOW	Y	DUSBIBER	Y
GRAEBNER	NOT ON PROGRAM-QUALITY COMMITTEE	HIGMAN	Y
JEFFERSON	Y	KING	NOT ON PROGRAM-QUALITY COMMITTEE
SCOTT	N/A	STRONG	NOT ON PROGRAM-QUALITY COMMITTEE
UDOW-PHILLIPS	NOT ON PROGRAM-QUALITY COMMITTEE	WALKER	Y

**MOTION CARRIED**

- Provider Presentation (Attachment #4)
    - S. Brown from Renaissance Community Homes and L. Lutomski from Synod Community Services presented the provider presentation to the committee.
- XI. Items for Future Discussions
- Integrated Planning (Millage/CCBHC/CMH service provider funding)-Strategic Planning category (Program-Quality Committee)
  - Important data points on CARES implementation impact on hospitals-return rates to hospitals and what the impact on caseloads is as well as other Millage Investments (Program-Quality Committee)
  - Looking at call data and how it affects the CARES Team (Program-Quality Committee)

**MOTION TO ADJOURN THE BUDGET-FINANCE AND PROGRAM-QUALITY COMBINED COMMITTEE MEETING.**

- XII. Meeting adjourned at 2:35 pm.