

**WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH)  
WCCMH BUDGET-FINANCE AND PROGRAM-QUALITY COMBINED COMMITTEE MEETING MINUTES  
December 18, 2021**

<https://zoom.us/j/95174458832>

**1:00 pm**

ROLL CALL: S. Antonow attending remotely from Ann Arbor, Washtenaw County, MI  
A. Dusbiber attending remotely from Ann Arbor, Washtenaw County, MI  
N. Graebner-Sundling attending remotely from Chelsea, Washtenaw County, MI  
B. Higman attending remotely from Ann Arbor, Washtenaw County, MI  
R. Jefferson attending remotely from Ypsilanti Twp, Washtenaw County, MI  
B. King attending remotely from Ann Arbor, Washtenaw County, MI  
M. Udow-Phillips attending remotely from Ann Arbor, Washtenaw County, MI  
K. Walker attending remotely Southgate, Wayne County, MI

MEMBERS ABSENT: K. Scott, D. Strong

STAFF PRESENT: T. Cortes, M. Harding, N. Phelps, R. Dornbos, H. Linky, S. Ray, K. Diebboll,  
S. Amos O’Neal, M. Taylor, K. Hoener, B. Brookens-Harvey, K. Snay,  
L. Gentz, T. Florence

OTHERS PRESENT: L. Lutomski, K. Homan, M. Creekmore, G. Nelson

N. Graebner-Sundling called the meeting to order at 1:03 pm.

- I. Introductions
  - T. Cortes introduced B. Brookens-Harvey from the Youth and Family Services who will be presenting at this meeting.
- II. Audience Participation
  - None
- III. Committee Response to Audience Participation
  - None
- IV. Budget-Finance Committee Meeting Minutes and Actions from 11/8/21.
  - The Budget-Finance Committee Meeting Minutes and Actions from 11/8/21 were reviewed. (Attachment #1A)

**MOTION BY B. KING, SUPPORTED BY M. UDOW-PHILLIPS TO APPROVE THE MINUTES AND ACTIONS FROM THE NOVEMBER 8, 2021 BUDGET-FINANCE COMMITTEE MEETING.**

**ROLL CALL VOTE:**

<b>ANTONOW</b>	<b>NOT ON BUDGET-FINANCE COMMITTEE</b>	<b>DUSBIBER</b>	<b>NOT ON BUDGET-FINANCE COMMITTEE</b>
<b>GRAEBNER-SUNDLING</b>	<b>Y</b>	<b>HIGMAN</b>	<b>NOT ON BUDGET-FINANCE COMMITTEE</b>
<b>JEFFERSON</b>	<b>Y</b>	<b>KING</b>	<b>Y</b>
<b>SCOTT</b>	<b>N/A</b>	<b>STRONG</b>	<b>N/A</b>

UDOW-PHILLIPS	Y	WALKER	NOT ON BUDGET-FINANCE COMMITTEE
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**MOTION CARRIED**

- I. Program-Quality Committee Meeting Minutes and Actions from 11/8/21.
  - The Program-Quality Committee Meeting Minutes and Actions from 11/8/21 were reviewed. (Attachment #1A)

**MOTION BY K. WALKER, SUPPORTED BY S. ANTONOW TO APPROVE THE MINUTES AND ACTIONS FROM THE NOVEMBER 8, 2021 PROGRAM-QUALITY COMMITTEE MEETING.**

**ROLL CALL VOTE:**

ANTONOW	Y	DUSBIBER	Y
GRAEBNER-SUNDLING	NOT ON PROGRAM-QUALITY COMMITTEE	HIGMAN	Y
JEFFERSON	Y	KING	NOT ON PROGRAM-QUALITY COMMITTEE
SCOTT	N/A	STRONG	NOT ON PROGRAM-QUALITY COMMITTEE
UDOW-PHILLIPS	NOT ON PROGRAM-QUALITY COMMITTEE	WALKER	Y

**MOTION CARRIED**

- II. Financial Status Report
  - N. Phelps presented the Financial Status Report for the period ending October 31, 2021 (Attachment #2).

**MOTION BY B. KING SUPPORTED BY R. JEFFERSON TO APPROVE THE FINANCIAL STATUS REPORT ENDING OCTOBER 31, 2021 AS PRESENTED.**

**ROLL CALL VOTE:**

ANTONOW	NOT ON BUDGET-FINANCE COMMITTEE	DUSBIBER	NOT ON BUDGET-FINANCE COMMITTEE
GRAEBNER-SUNDLING	Y	HIGMAN	NOT ON BUDGET-FINANCE COMMITTEE
JEFFERSON	Y	KING	Y
SCOTT	N/A	STRONG	N/A
UDOW-PHILLIPS	Y	WALKER	NOT ON BUDGET-FINANCE COMMITTEE

- III. Regional Finance Update
  - N. Phelps presented the Regional Finance Update to the committee.
- IV. Old Business
  - CCBHC Update
    - M. Harding presented an update on the CCBHC.
    - The application is still being reviewed by the State.

- Received F. Brabec's notes from the listening sessions and the comments continually point towards CCBHC.
- Request to highlight the number of CCBHC people coming in, daily visits and look at reporting.

V. New Business

- Program Education Presentation-Wraparound and SED Waiver
  - B. Brookens-Harvey from the CMH Youth and Family Department presented the Wraparound and SED Waiver presentation to the committee (Attachment #3).
  - Outcome data would be beneficial to review at a future meeting.

A. Dusbiber left the meeting at 1:55pm

- General Fund Spending Opportunities Discussion
  - T. Cortes and N. Phelps discussed the Opportunities for General Fund spending.
  - The high priority is placed on Recruitment and Retention with the provider network and with staffing at WCCMH.
  - A communication has been drafted for the State and should be able to get something out to the state and board association in the next couple of weeks.

VI. Items for Future Discussions

- Accounts Receivable (Budget-Finance Committee)
- Cost Per Case Comparisons (Budget-Finance Committee)
- Looking at call data and how it affects CARES Team (Program-Quality after January 2022)
- Access Department comparison presentation from pre-CCBHC and with CCBHC (Program-Quality Committee)
- CCBHC Performance Measures (Program-Quality Committee)

**MOTION BY M. UDOW-PHILLIPS, SUPPORTED BY K. WALKER TO ADJOURN THE WCCMH BUDGET-FINANCE MEETING.**

VII. Meeting adjourned at 2:28 pm.