

Courtroom Practices and Procedures Judge Van den Bergh

Judge's Copies

1. Any pleadings or exhibits over 20 pages must be submitted in hard copy form to the Judge's Chambers and all exhibits must be marked with tabs. Email is not sufficient. If delivered to the court clerk or to the court's dropbox, mark the envelope "**Judge Van den Bergh/Do Not File**" to ensure prompt delivery by the court clerk.

Ex Parte Motions

2. Ex-Parte Motions should be emailed directly to the judicial attorney and judicial coordinator, as well as E-filed. Proposed ex parte orders should be provided via email in MS Word Format.

Personal Protection Order Resource Sheet (for self-represented parties)

3. For information on how to schedule a hearing, complete personal service, and on no cost resources, visit: bit.ly/hearingresource

This page will be updated as policies change. Please check back regularly.