

Washtenaw County Community Mental Health

PROFESSIONAL LICENSE RENEWAL – (policy)

PURPOSE

- Maintain quality service provision, fiscal responsibility, and financial stability by ensuring that all clinical staff have a valid professional license in place.
- This policy applies directly to all clinical staff of WCCMH in positions that require a professional license in order to provide services.

POLICY

- The Public Health Code states: *Except as provided in section 16215, an individual who practices or holds himself or herself out as practicing a health profession regulated by this article without a license or registration or under a suspended, revoked, lapsed, void, or fraudulently obtained license or registration, or outside the provisions of a limited license or registration, or who uses as his or her own the license or registration of another person, is guilty of a felony.* ^[A]
 - WCCMH requires that all applicable staff must renew their license PRIOR TO THE EXPIRATION DATE. As WCCMH is the agency that provides reimbursement for your services, this means that a grace period is NOT honored and staff without a valid license are subject to suspension.
 - Eligibility for reimbursement varies by union contract. Reimbursement will cover the cost of the license but not any costs associated with classes, materials, or other items they may incur to in order to renew the license.

PROCEDURE(S)

See procedures manual

REFERENCES/NOTES

- A) Michigan Public Health Code, section 16294:
<http://www.legislature.mi.gov/documents/mcl/pdf/mcl-act-368-of-1978.pdf>
- B) MDHHS website for renewals:
<https://mylicense.mdch.state.mi.us/MyLicenseEnterprise/Login.aspx>
- C) MDHHS Credential verification search:
<https://w2.lara.state.mi.us/VAL/License/Search>
- D) Credential verification search for RDs: <http://cdrnet.org/>
- E) Credential verification search for RNs and NPs:
<https://aca3.accela.com/MILARA/>
- F) Michigan's online license renewal general information:
<http://www.michigan.gov/elicense>

EXHIBITS

(none)