

Washtenaw Urban County Community Development Block Grant (CDBG) SHORT FORM Fillable Application

Application deadline: February 28, 2023

If you wish to reserve your 2023 CDBG allocation to build up funds over multiple years for a specific project or type of project, please use this Short Form instead of the full-length application. Make sure to check which Tier you fall under before making this request.

Tier	Annual Allocation Range	Maximum Reserve Period
1	Less than \$20,000	Year 5
2	\$20,000 and above	Year 2

LOCAL GOVERNMENT UNIT _____

PROJECT NAME OR TYPE OF PROJECT _____

(Note: When reserving funds over multiple years, it is acceptable if location or other details are not yet known, e.g. *Road repairs* or *Playground improvements*.)

APPLICANT (Urban County Representative)	CONTACT PERSON (Project Lead) <i>If Different from Applicant</i>
Name	Name/Title
Telephone Number (Work)	Telephone Number (Work)
Address (Work)	Address (Work)
E-mail Address	E-mail Address

PROJECT INFORMATION

Location/Address (optional)	CDBG Amount requested (For example: If you plan to reserve for 2 years, you should multiply your 2023 allocation x 2)
Census Tract Number(s) of project location (optional)	Estimated Total Project Cost (optional)
Block Group(s) (optional)	Estimated Project Start date (For Tier 1, this can be up to 5 years out. For Tier 2, this can only be 2 years out.)

PROJECT DESCRIPTION *This can be as broad or specific as you need to be, based on where you are in your local planning and decision making process.*

ATTACHMENTS (Optional)

- Engineer's or other formal project cost estimates
- Map with location of project clearly shown (can use google maps)
- Preliminary engineering/building plans
- Any applicable Board/Council meeting minutes
- Proof of any matching fund commitment(s) described above
- Documentation to demonstrate compliance with zoning regulations, when applicable

**SUBMIT COMPLETED APPLICATION WITH ANY ATTACHMENTS BY FEB. 28, 2023
BY EMAIL TO: Townsendj@washtenaw.org**

ACKNOWLEDGEMENTS

- ✓ *I understand that I must inform OCED if my Township/City decides to: a) change projects, b) change the number of years over which we plan to reserve CDBG allocations, or c) forfeit these CDBG funds. _____ (initial)*
- ✓ *I understand that future funding from the CDBG program is not a guarantee and is beyond the control of Washtenaw County. _____ (initial)*
- ✓ *I understand that, per the Cooperative Agreement in effect between Washtenaw County and my City or Township, no portion of CDBG funds can be sold, traded, or transferred in exchange for any other funds, credits, or non-Federal considerations.
_____ (initial)*
- ✓ *I understand that it is not permissible to use this CDBG grant to replace local/municipal funding streams.
_____ (initial)*

Signed by: _____
UCEC member or current designee DATE