



EVAN N. PRATT, P.E.

WATER RESOURCES COMMISSIONER

WASHTENAW COUNTY

MAILING ADDRESS:
Washtenaw County
Soil Erosion Division
P.O. Box 8645
Ann Arbor, MI 48107-8645

BUSINESS LOCATION:
Washtenaw County
Western Service Center
705 N. Zeeb Road
Ann Arbor, MI 48103

COMMUNICATION:
Phone: (734) 222-6860
Fax: (734) 222-6803
drains@ewashtenaw.org

Soil Erosion Permit Transfer Form

Pursuant to Section 9112 of Part 91, SESC, of the Natural Resource and Environmental Protection Act, 1994 PA 451, as amended and the Washtenaw County SESC Ordinance, 1997, as amended, this form must be completed by the property transferor, signed by the transferor/and transferee, and submitted the County agency before the property is transferred.

Permit transfers shall occur when ownership of a property subject to a permit under the Washtenaw County SESC Ordinance is transferred, in whole or in part. Fill out the information below completely to start the transfer process

Soil Erosion Permit Number: SOI20 _____ - _____ Township: _____

Site Address: _____ Parcel I.D # _____

Transferor (Current Property Owner):

Name _____ Address _____

City _____ State _____ Zip _____ Phone (____) _____

Email _____ Fax _____ Mobile (____) _____

Signature of the Transferor

The person who currently holds a soil erosion permit who wishes to sell all or portions of the permitted site. All permit fees MUST be paid for the transfer to occur; including any past inspection, enforcement, transfer and/or fees associated with the permit.

Transferor _____ Date _____

Transferee (New Property Owner):

Name _____ Address _____

City _____ State _____ Zip _____ Phone (____) _____

Email _____ Fax _____ Mobile (____) _____

Signature of the Transferee

The person who wishes to purchase all or portions of a site which has a soil erosion permit.

Transferor _____ Date _____

Permit Expiration: At time of transfer both the transferee and transferor will be notified of the date of permit expiration. It will be the responsibility of the transferee to renew the permit as needed. The date will be on the noticed posted on site at the time of the transfer inspection as well as within the mailed copy of the permit transfer inspection report. Failure to renew the permit by the transferee will result in enforcement through this office



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Soil Erosion Transfer Process

The permit transfer form must be completed by the transferor and transferee then submitted to the SESC Program within 30 days from the date of the original signatures. Not less than 7 days prior to the property transfer, the SESC Program must be contacted to arrange for a site compliance inspection to determine what, if any violations exist on site so that the transferor and transferee can be aware of any non-compliance obligations that may be transferred.

Transfer Inspections:

The SESC Program will conduct an inspection of the property and leave notice on-site of the results of the transfer inspection, including any non-compliance observed. The office will also provide notice to both the transfer and proposed transferee by mail of the inspection results. If the site is in noncompliance, the transferor is obligated to return the site to compliance and may be subject to fines and penalties for each violation for each day the violation continues to occur pursuant to Part 91 section 9121.

Should the transferee chose to move through with the purchase of the property with identified non-compliance, the transferee assumes responsibility for all non-compliance that is occurring on the date of the property transfer and the transferee will be responsible for bringing the site into compliance and scheduling a reinspection with the SESC Program. The transferee will receive a copy of the permit, past violations if applicable and erosion control plans for the permit. Please be advised that if the earth change or SESC measures authorized by the above-referenced permit are altered or modified, revised plan and permit medication will be required.

If weather conditions do not allow for an appropriate transfer inspection prior to the transfer of the property, the transferor shall retain all liabilities under the Ordinance and for all Part 91 violations, including past due fees, cost or fines that are in existence prior to the date of transfer as determined by the SESC Program.

Please be advised, authorization to discharge storm water from this property has [] or has not [] been obtained (check appropriate box) pursuant to R 323.2190 under Part 31, Water Resources Protection, of the NREPA (Permit-By-Rule), from the MDEQ. IF authorization was granted (Authorization NO. _____) for this property, a written request to have the authorization change to reflect new ownership must be made to the MDEQ at the time the property is transferred. Please be advised that a copy of the SESC permit and plan that reflects the new ownership must be included with the request. Requests must be submitted to the MDEQ, Water Resources Division, Permits Section, Constitution Hall, Second Floor North, P.O Box 30657, Lansing, Michigan 48909-8157.

Please be further advised that landowners with an existing earth change disturbing one to less than five acres of soil, with a point sources discharge to the waters of the state, have automatic authorization to discharge storm water under Permit-By-Rule. Notification to the MDEQ of the proposed ownership transfer for these automatic authorizations is not necessary.

Office Use Only

Completed Transfer Form Received: _____
Transfer Inspection Date: _____
SESC Staff: _____
Inspection Results: _____
Fee Amount: _____

[] Check the box if SESC Program Staff has determined winter weather is not appropriate to conduct a SESC transfer inspection.



Disclaimer: This document fulfills the notification requirement for transferring a SESC permit into a new owner's name pursuant to Part 91 and the reauthorization, if appropriate, to discharge storm water from the site. It does not address the notification or permit requirement that may exist for any other federal, state, or local permits that may be associated with the property.